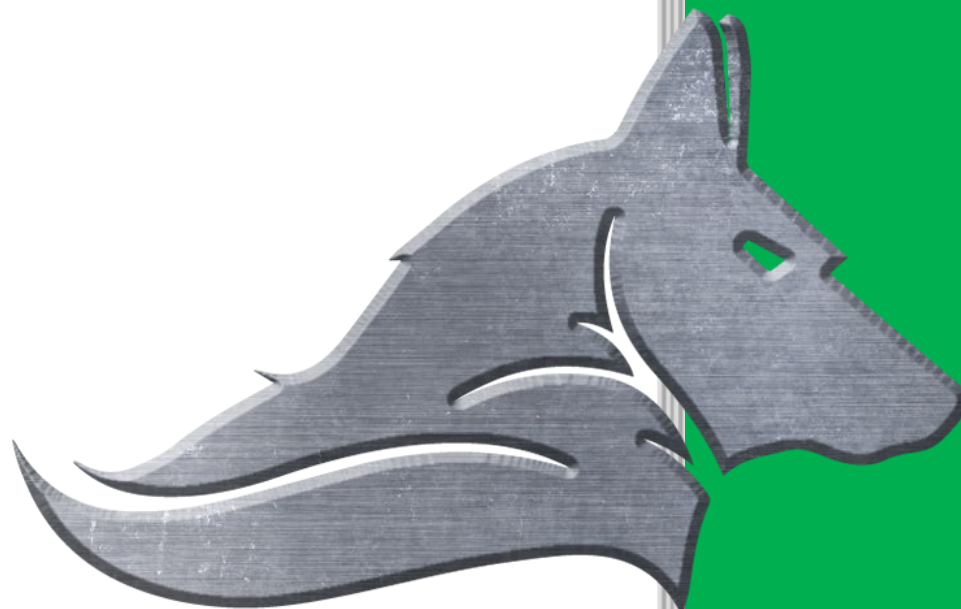




Google Classroom



Mon Valley Career & Technology Center

COVID-19 STUDENT ENGAGEMENT PLAN

www.monvalleyctc.org

5 Guttman Avenue

Charleroi, PA 15022

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TABLE OF CONTENTS

Welcome and Introduction	1
Plan Goal	2
Plan Overview.....	2
Expectations for Teaching, Learning, and Supports.....	2
Good Faith Efforts for Access and Equity.....	3
Instructional and Communication Modalities.....	3-4
Leadership Points of Contact.....	4

WELCOME AND INTRODUCTION



March 28, 2020

Dear Mon Valley CTC Family and Stakeholders,

Continuity of Education is the overall term for any educational practices that occur in the event of a prolonged school closure. Mon Valley Career and Technical Career Center believes it is important for our students to have the opportunity to remain engaged and maintain continuity of education during this time. This is particularly challenging for our teachers because the key feature of our programs is the opportunity to engage in authentic, practical learning in our career fields. While a large part of our program instruction is task oriented, we have always stressed the importance of the theoretical knowledge that reinforces our technical skills. Our staff have worked collaboratively to develop a Continuity of Education plan to continue to engage our students in learning. This plan will continue to be modified throughout the closure as we continue to problem solve and research new ways to engage our students.

All learning provided by our teachers will align to industry standards and the state approved Programs of Study. We are committed to helping our students continue toward their career goals. We are fortunate that many of our industry certifications are available online and can be offered during this time. We are also fortunate the State Board of Cosmetology is now allowing our students to earn up to 250 hours via online instruction. Our Continuity of Education Plan will go into effect Monday, March 30, 2020 and will remain in effect for the duration of the school closure. Our physical school may be closed, but we are committed to providing instruction and enrichment through the "Google Classroom" platform and by other means.

We understand that these are unprecedented times for all of us. We are encouraging our students to communicate with their families, MVCTC Teacher, Guidance Counselor, Paraprofessionals, and Learning Support Facilitator so they may assist in removing any barriers to learning and continue to reach their goals. The Continuity of Education Plan will help to clarify expectations and provide any necessary additional information. The Faculty and Staff at Mon Valley CTC send wishes for your continued good health.

Sincerely,

Neil F. Henehan

Neil F. Henehan, Administrative Director

Plan Goal

Mon Valley CTC has implemented this plan in order to best facilitate student engagement and to provide education and supports to all students toward their career goals throughout the extended school closure.

Overview of Plan

The Continuation of Education Plan has been developed taking into consideration the all avenues of communication and student engagement with respect to individual career pathways and learning styles. The Plan will involve expectations for teachers, students and supporting staff as well as other necessary resources. This plan will evolve and grow over time as ongoing needs dictate.

Expectations for Teaching and Learning

Administration:

Administrators are expected to continue business, physical plant, and supervision operations of the facility, and to provide and coordinate supports in all areas of Continuity of Education plan implementation.

Teachers:

Teachers are expected to provide engaging assignments that will reinforce previously learned skills or introduce new content for each instructional day. This can be done through the pre-approved Google Classroom or other means as warranted. Teachers are expected to submit lesson plans, check in regularly in the virtual classroom and be available during working hours, provide feedback and supports on assignments, coordinate with support personnel regularly, and contact families as needed.

Support Staff:

Support Staff are to continue their roles in the provision of Guidance and Learning Supports to facilitate the individual learning, career pathways, and health safety and well being of all students. Gifted and English Language Supports are provided through sending districts.

Students:

Students are expected to engage in their assignments daily within the required time constraints for each day's activities. This will account for **ATTENDANCE**. Students are to notify families and teachers if there are **any** barriers to learning they are experiencing throughout the process. Students are expected to demonstrate effort toward completing assignments to the best of their abilities and seek out assistance as needed.

Instructional Delivery and Good Faith Efforts for Access and Equity

Mon Valley CTC will be providing meaningful education that relates to the Pennsylvania Department of Education Programs of Study and will be communicating directly with students on how to access assignments and educational materials. Teachers and Administration will document students registered and engaged in the Google Classroom platform and engage those families unable to access on line learning by providing supports such as technology or other forms of learning such as paper/pencil packets. Such packets will align with similar content provided to other students or be differentiated to the needs of the individual

Teachers will post assignments using the Google Classroom, as well as prepare assignments through alternative methods such as paper/pencil as needed. Teachers will post assignments, task sheets, videos, links, and other related material as needed to their individual classrooms. Students will be able to access course material, post questions, and receive answers from their instructional staff. Paraprofessionals, Learning Support Facilitators and Guidance services will also be available to support learning. Additionally, the Remind App has been set up in many courses for teachers and students to communicate. Please see a program listing below:

Career and Technical Programs		
Program	Platform/Communication	Activities
Agriculture Technology Mr. Matt Barber mbarber@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events in Ag., Ag Math, OSHA
Auto Collision Technology Mr. Jason Tuccarello jtuccarello@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, OSHA, current events, Collision Math
Automotive Technology Mr. Chris Mance cmance@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Auto Math, OSHA
Carpentry Mr. Jeremy Reppert jreppert@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Carpentry Math, OSHA
Construction Technology Mr. Todd Etling tetling@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Construction Math, OSHA
Computer Engineering Mrs. Kelsey Hartland kharitland@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	On-line Cisco - Netacad.com for Cisco Certification, Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Computer Math, OSHA
Cosmetology Mrs. Debby Walter dwalter@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Milady, Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Cosmo Math, OSHA
Culinary Arts Ms. Terri Walter twalter@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Culinary Math, OSHA

Emergency Medical Services Ms. Adele Filek afilek@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Medical Math, OSHA
Electrical Power Mr. Tom Porterfield tporterfield@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Electrical Math, OSHA
Health Occupations Mrs. Amy Wise awise@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Medical Math, OSHA
Multimedia Mrs. Tracy Hawkins thawkins@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: graphic design and creative tasks through the use of apps and web-based software including Google draw, docs and slides. worksheets, short answer, assessments, current events, , OSHA Photography assignments and pencil and paper for drawing assignments/Adobe Cloud (if accessible) assignments
Precision Metal Working and Welding Mr. Vinny Destefano vdestefano@monvalleyctc.org	Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	Daily Questions, Videos, Theory based tasks: worksheets, short answer, assessments, current events, Metal Math, OSHA
Learning Support Facilitation Ms. Lexann Romonosky lromonosky@monvalleyctc.org	One to one, Google Classroom, Remind App., Email, Phone, Paper Pencil as Needed	All forms of adaptations, differentiation, and supports
Guidance Mrs. Annette Miceli amiceli@monvalleyctc.org	One to one, Google Classroom, Email, Phone	All forms of counseling services

Please understand that all learning activities are subject to, and will change. Please continue to monitor emails, MVCTC web site (www.monvalleyctc.org) and other media platforms we are using to access the most up-to-date information.

The instructional delivery for all MVCTC courses will commence online starting March 30. The instruction will be a blending of enrichment and planned instructional activities. Instructors will be available during regular school hours to answer emails and questions students may have. Teachers may also communicate specific times during the day they will be available for students. Due to scheduled meetings, some teachers may not be able to respond until the next day.

Leadership Contacts

Contact any of the staff listed below if you have questions or concerns regarding our plan, implementation of instruction, or support received. We will answer your questions or direct your question to the appropriate staff member.

Administrative Director – Mr. Neil Henehan nhenehan@monvalleyctc.org

Principal – Mr. Jason Lucia jluca@monvalleyctc.org