

Mon Valley Career and Technology Center Path to Reopening: Health and Safety Plan

Health and Safety Plan Summary rev. 1.0

Anticipated Launch Date: July 1st, 2020

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p>All occupied spaces cleaned daily.</p> <p>High touch area disinfected daily. I.e. desktops, switches, handrails, door handles, etc.</p> <p>Restrooms additionally disinfected mid-day.</p> <p>Air handler's O.A.D.'s opened to allow more outside air into the ventilation system</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Hybrid Schedule when feasible Limiting desks/spacing Utilize flex learning areas, Strict adherence to sending school schedules and proposed schedules</p>



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*** Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**

*** Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**

*** Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**

*** Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes**

Limiting the sharing of materials among students

Staggering the use of communal spaces and hallways

Adjusting transportation schedules and practices to create social distance between students

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Encourage increased hand washing
Distribute hand sanitizer and wall mounted sanitizer, hand wipes

Post signs, floor decals, and electronic communication, to educate and increase awareness.

MVCTC does not have athletics.
Avoid sharing electronic devices, when feasible.

Ensure adequate supplies to minimize sharing of high touch materials to the extent possible.
Limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.

Potential Hybrid Schedule to reduce students per day

Staggered arrival and dismissal times

Staggered changing times

Parents and children will enter and exit through a specific door and not enter MVCTC student spaces.

Strict adherence to sending school schedules and proposed schedules



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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Parents are asked not to send students to school if they are exhibiting symptoms. Staff is required to notify a supervisor if they are experiencing symptoms, or have come in contact with someone with COVID19.</p> <p>If a student exhibits symptoms while at MVCTC they are to notify their teacher to contact the MVCTC Response team.</p> <p>Educate staff and students on the signs and symptoms of COVID-19.</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Medical Staff will utilize a 2nd location to separate possible COVID patients from other medical related needs.</p>
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Follow CDC Guidelines</p>
<p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Any situation requiring a change in MVCTC's Health and Safety Plan will be communicated with a mailed letter, Blackboard Connect message, and a website notification.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Staff must wear face mask until properly distanced.</p> <p>Students are to wear a face mask while on the school bus, in high density areas, and while transitioning classes. All staff must wear face masks and will be provided by MVCTC. Face shields are an option</p>



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<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>option, a face mask until properly distanced.</p>
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Students are to wear a face mask while on the school bus, in high density areas, and while transitioning classes. Higher risk staff/adults learners must wear a mask at all-times within the building, and they may also wear additional appropriate PPE.</p>
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Staff will work with individuals, the IEP team, or the health planning team.</p>
<p>Strategic deployment of staff</p>	<p>Face masks will be available daily to MVCTC staff within the Main Office.</p> <p>MVCTC will utilize staff to monitor areas and respond to issues.</p>

End of Health and Safety Plan Summary



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Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Reopening Plan	All stakeholders	Neil F. Henehan Pandemic Coordinator	Mailed letter, Social Media, Blackboard Connect message, and a website notification	7/15/20	



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RESOURCES:

- CDC Considerations for Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- CDC the Schools Decision Tree: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf>
- CDC the Interim Guidance for Schools and Day Camps: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf#page=46>
- Process to Reopen Pennsylvania: <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
- CDC People Who Need Extra Precautions: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>
- CDC Print Resources: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- CDC Considerations for Youth Sports: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
- PA Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees and the Public: <https://www.governor.pa.gov/wp-content/uploads/2020/06/20200504-COVID-19-Business-Guidance.pdf>
- DOH Guidance on Home Isolation or Quarantine and Returning to Work: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf>
- CDC Important Information About Your Cloth Face Coverings: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-coverings-information.pdf>
- Guidance on Homemade Masks During COVID-19: <https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Homemade%20Mask%20Guidance.pdf>
- PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory: <https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/>
- CDC How to clean and disinfect: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>



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N/A.



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Health and Safety Plan Governing Body Affirmation Statement

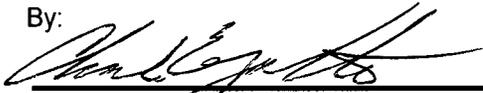
The Joint Operating Committee for **Mon Valley CTC** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 20, 2020**.

The plan was approved by a vote of: 6-0

Yes **No**

Affirmed on: **TBD**

By:



(SIGNATURE OF J.O.C. Chairperson)

Charlie Yakich

(PRINT NAME OF J.O.C. Chairperson)

**Electronic signatures on this document are acceptable using one of the two methods detailed below.*

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

