

MON VALLEY CAREER & TECHNOLOGY CENTER

JOINT OPERATING COMMITTEE MEETING

June 2, 2022

____ **1. Call to order by the President.**

Time:

(a) Pledge of Allegiance.

(b) Roll Call

____ Mr. John Marchezak (Bentworth Member) ____ Mr. Neil Henehan

____ Mr. James Gwyer (Beth Center Member) ____ Mr. Adam Wilkinson

____ Mr. Barry Niccolai (California Member) ____ Dr. Ed Zelich

____ Mr. Charlie Yakich (Charleroi Member) ____ Mr. David Mongillo (Solicitor)

____ Ms. Mark Panicuci (Monessen Member)

____ Mr. Gene Kennedy (Ringgold Member)

____ **2. Public Comment**

____ **3. Communications**

____ **4. Minutes**

Motion to approve the minutes of the Board Meeting held May 5, 2022.

(Attachment 1)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

____ **5. Treasurer's Report**

Motion to approve the Treasurer's Report ending May 2022. **(Attachment 2)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **6. Bills for Payment**

Motion to approve payment of bills in the amount of \$26,123.20. **(Attachment 3)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **7. 21-22, 22-23 EIT Template**

Motion to approve the IET Template for the 21-22 and 22-23 School Year. **(Attachment-4).**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **8. 22-23 School Calendar**

Motion to approve the 22-23 MVCTC School calendar which is developed in conjunction with sending school district calendars. **(Attachment 5)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **9. PACTA Summer Conference**

Motion to approve attendance for two administrators to attend the PACTA Summer Conference at State College for new administrators July 26-28, 2022. The cost is approximately \$1000.00.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 10. **Mon Valley CTC Educational Support Agreement**

Motion to approve the Mon Valley CTC Educational Support Agreement from July 1, 2022 to June 30, 2027. **(Attachment-Handout.)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

ADMINISTRATIVE REPORT:

1. _____

- According to the Article of Agreement, final adoption of the 2022-2023 Budget of Mon Valley Career & Technology Center occurs when an affirmative vote is received from two-thirds (2/3rds) of member school districts and majority vote of the total number of Directors of all school boards (SECTION 1850.1 © ACT 579 of 1965). Having received approval of six (6) participating school districts with a majority of affirmative votes the budget is approved in the amount of \$3,625,220.00.

COMMITTEE/SCHOOL REPORT:

ADJOURNMENT: Time _____

Motion Made by: _____, Seconded by: _____, All in Favor: _____

Next JOC Meeting: August 4, 2022 at 7:00 PM

MON VALLEY CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING MINUTES

May 5, 2022

The Meeting was called to order by Mr. Yakich, with the Pledge of Allegiance at 7:04 PM.

Roll Call: Present

Mr. Charlie Yakich, Mr. Gene Kennedy, Mr. John Marchezak, Mr. Mark Panicucci, Mr. Neil Henehan, Mr. Adam Wilkinson, Dr. Ed Zelich, Mr. David Mongillo (Solicitor).

Communication: None

Minutes

Motion by Mr. Kennedy and seconded by Mr. Marchezak to approve the minutes of the Board Meeting held on April 7, 2022. **(Attachment 1) Roll Call: 4-0**

Treasurer's Report

Motion by Mr. Marchezak and seconded by Mr. Kennedy to approve the Treasurer's Report ending April 2022. **(Attachment 2) Roll Call: 4-0**

Bills for Payment

Motion by Mr. Marchezak and seconded by Mr. Kennedy to approve payment of bills in the amount of \$22,840.35. **(Attachment 3) Roll Call: 4-0**

Elect Treasurer

Motion by Mr. Marchezak and seconded by Mr. Panicucci to elect Gene Kennedy as the Board Treasurer for a one (1) year term starting July 1, 2022 for the Joint Operating Committee of Mon Valley Career & Technology Center. **Roll Call: 4-0**

Operating Budget – Tentative Adoption

Motion by Mr. Kennedy and seconded by Mr. Panicucci to tentatively approve the 2022-2023 Operating Budget of the Mon Valley Career & Technology Center in the amount of \$3,625,220.00 with a district Member Share of \$2,389,169.00 subject to final approval, constituted by an affirmed vote received from two-thirds (2/3rds) of the member school districts and a majority vote of the total number of all the member boards. (Section 1850.1 © ACT 579 of 1965). **(Attachment - Handout) Roll Call: 4-0**

ADMINISTRATIVE REPORT:

Mr. Henehan discussed the Senior Recognition Ceremony NTHS, And the Bid Process for the 22-23 School Year.

COMMITTEE/SCHOOL REPORT: None

ADJOURNMENT:

Motion by Mr. Kennedy and seconded by Mr. Panicucci to adjourn the meeting at 7:27PM. **Roll Call: 4-0**
Next JOC Meeting: May 5, 2022 @ 7:00 PM

Jim Gwyer, Secretary

**MON VALLEY CAREER & TECHNOLOGY CENTER
TREASURER'S REPORT
ENDING MAY 2022**

BALANCE, ending APRIL 2022 \$ 943,489.93

REVENUE FOR MAY 2022/MONEY MARKET \$ 128,286.30

\$ 128,258.77 State fund
 27.53 Interest
\$ 128,286.30

REVENUE FOR MAY 2022/OPERATING ACCOUNT \$ 216,140.04

\$ 215,138.08 District Payments
 980.10 Shop Receipts
 21.86 Interest
\$ 216,140.04

EXPENDITURES FOR MAY 2022/OPERATING ACCOUNT \$ 327,412.13

\$ 99,038.49 ACH Payment for Snap On
75,957.31 Payroll of 5-26-2022
56,289.70 Payroll of 5-12-2022
35,798.67 ACSHIC
26,123.20 Bills for Payment
14,843.51 Ach Pocket Nurse
5,344.95 Toshiba Financial
3,623.24 West Penn Power
2,583.44 UGI
1,559.82 Gordon Food
1,550.00 Pittsburgh Welding
1,253.53 Leaf
1,146.82 Cdw
927.77 Authority of the Borough of Charleroi
360.00 Toshiba American
198.89 Terri Walter Reimbursement
193.72 Washington Green
186.00 Pearson
174.00 J.C. Ehrlich
135.91 Fayette Parts
123.16 Bank Fee
\$ 327,412.13

BALANCE, end MAY 2022 \$ 960,504.14

CAPITAL RESERVE

BALANCE, ending APRIL 2022	\$	631,228.82
<u>REVENUE FOR MAY 2022</u>	\$	1.51
\$ 1.51 Interest		
<u>EXPENDITURES FOR MAY 2022</u>	\$	113.02
\$ 113.02 Bank Fee		
BALANCE, ending MAY 2022	\$	631,117.31

STUDENT ACTIVITIES

BALANCE, ending APRIL 2022	\$	39,001.83
<u>REVENUE FOR MAY 2022</u>	\$	-0-
<u>EXPENDITURES FOR MAY 2022</u>	\$	-0-
BALANCE, ending MAY 2022	\$	39,001.83

Mon Valley Career & Technology Ctr
List of Payments 2021-2022

Check Dates 05/01/22 - 05/31/22

Check # 00000001 - 00024620

Vendor Name	Check	Date	Description	Check Amount
Bank Account: 10-0100-000-000-00-00-00-000 Bank Acct For Fund 10-OPERATING				
BIG'S SANITATION	00023758	05/12/22	Oper/Maint/ContractedSer	\$249.00
COMCAST	00023759	05/12/22	Oper/Maint/Telephone/Post	\$585.37
	00023760	05/12/22	Oper/Maint/Telephone/Post	\$276.25
DEBRA WALTER	00023761	05/12/22	StudentActivity/Miscella	\$86.19
FAYETTE PARTS SERVICE, INC.	00023762	05/12/22	T&I/GeneralSupplies	\$182.26
FIVE-STAR TECHNOLOGY SOLUTIONS, LLC	00023763	05/12/22	Oper/Maint/ContractedSer	\$1,320.00
GORDON FOOD SERVICE, INC.	00023764	05/12/22	FoodServiceSupplies	\$478.11
HOME WAREHOUSE INTERIORS & EXTERIORS	00023765	05/12/22	T&I/GeneralSupplies	\$409.49
LANCASTER-LEBANON I.U. #13	00023766	05/12/22	Oper/Maint/ContractedSer	\$2,700.50
LOWES	00023767	05/12/22	T&I/GeneralSupplies	\$2,693.59
Mlaker Transportation	00023769	05/12/22	StudentActivity/Miscella	\$494.33
MONTGOMERY COUNTY COMMUNITY COLLEGE	00023768	05/12/22	T&I/ContractedServices	\$700.00
N. GLANTZ & SON, LLC	00023770	05/12/22	StudentActivity/Miscella	\$682.57
PARKWAY WEST CTC	00023771	05/12/22	Oper/Maint/GeneralSuppli	\$3,142.86
PA SCDU	00023772	05/12/22	WAGEATTACHMENTPAYABLE	\$184.62
PEOPLES	00023773	05/12/22	Oper/Maint/Fuel/Building	\$1,727.10
PROSOFT TECHNOLOGIES, INC.	00023774	05/12/22	Oper/Maint/ContractedSer	\$299.00
SAM'S CLUB MC/SYNCB	00023775	05/12/22	T&I/GeneralSupplies	\$8,462.11
SKY OXYGEN	00023776	05/12/22	WeldingSupplies	\$371.28
STERATORE SANITARY SUPPLY	00023777	05/12/22	Oper/Maint/GeneralSuppli	\$446.40
TERRI WALTER	00023778	05/12/22	FoodServiceSupplies	\$54.33
TRACTOR SUPPLY CREDIT PLAN	00023779	05/12/22	Agriculture Supplies	\$237.84
VALLEY 1ST COMMUNITY FCU	00023780	05/12/22	CREDITUNIONPAYABLE	\$340.00
Report Total				\$26,123.20



Emergency Instructional Time Template

Section 520.1 - 2021-22 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2021-22 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2021-22 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's July 6, 2020, guidance. Such LEAs must provide PDE with the following information specific to the 2021-22 school year:

1. LEA's Proposed Calendar and Schedule(s) for SY 2021-22

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
8/23/21	5/26/22	182

- b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.

Assignments will be posted to Google Classrooms. Students have been provided with chrome books and laptop computers.

3. The Chief School Administrator and Board President affirm the following:

- ☒ The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- ☒ The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- ☒ The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- ☒ The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- ☒ Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- ☒ The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- ☒ The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- ☒ Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: Mon Valley CTC

Signature of Chief School Administrator

Date

Signature of Governing Body President

Date

Date Approved at Board Meeting:

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.



Emergency Instructional Time Template

Section 520.1 - 2022-23 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 and 2021-22 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2022-23 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2022-23 school year.

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1. LEA's Proposed Calendar and Schedule(s) for SY 2022-23

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
<u>08/22/2022</u>	<u>05/29/2024</u>	<u>182</u>

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Name of Local Education Agency: Mon Valley CTC

Signature of Chief School Administrator

Date

Signature of Governing Body President

Date

Date Approved at Board Meeting: _____

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Mon Valley Career & Technology Center

2022-2023

School Calendar

Adopted: June 2, 2022

August

1	2	3	4	5
8	9	10	11	12
15	16	17 P	18 C	19
22	23 1	24 2	25 3	26 4
29 5	30 6	31 7		

September

			1 8	2 9
5 X	6 10	7 11	8 12	9 13
12 14	13 15	14 16	15 17	16 18
19 19	20 20	21 21	22 22	23 23
26 24	27 25	28 26	29 27	30 28

October

3 29	4 30	5 31	6 32	7 33
10 34	11 35	12 36	13 37	14 38
17 39	18 40	19 41	20 42	21 43
24 44	25 45	26 46	27 47	28 48
31 49				

November

	1 50	2 51	3 52	4 53
7 54	8 55	9 56	10 57	11 X
14 58	15 59	16 60	17 61	18 62
21 63	22 64	23 65	24 X	25 X
28 X	29 66	30 67		

December

			1 68	2 69
5 70	6 71	7 72	8 73	9 74
12 75	13 76	14 77	15 78	16 79
19 80	20 81	21 82	22 83	23 X
26 X	27 X	28 X	29 X	30 X

January

2 X	3 84	4 85	5 86	6 87
9 88	10 89	11 90	12 91	13 92
16 X	17 93	18 94	19 95	20 96
23 97	24 98	25 99	26 100	27 101
30 102	31 103			

February

		1 104	2 105	3 106
6 107	7 108	8 109	9 110	10 111
13 112	14 113	15 114	16 115	17 116
20 X	21 117	22 118	23 119	24 120
27 121	28 122			

March

		1 123	2 124	3 125
6 126	7 127	8 128	9 129	10 130
13 131	14 132	15 133	16 134	17 135
20 136	21 137	22 138	23 139	24 140
27 141	28 142	29 143	30 144	31 145

April

3 146	4 147	5 148	6 X	7 X
10 X	11 X	12 149	13 150	14 151
17 152	18 153	19 154	20 155	21 156
24 157	25 158	26 159	27 160	28 161

May

1 162	2 163	3 164	4 165	5 166
8 167	9 168	10 169	11 170	12 171
15 172	16 173	17 174	18 175	19 176
22 177	23 178	24 179	25 180	26 181
29 X	30 182	31 C		

June

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

Instructional Days

August	7
September	21
October	21
November	18
December	16
January	20
February	19
March	23
April	16
May	21
	<u>182</u>

Classes will not be held on the following days:

August 17, 2022 - Professional Development
 August 18, 2022 - Clerical Day
 September 5, 2022 - Labor Day
 November 11, 2022 - Veterans Day
 November 25, 26 & 29, 2021 - Fall Recess
 December 23, 2022 - January 2, 2023 - Winter Recess
 January 16, 2023 - Martin Luther King Day
 February 20, 2023 - President's Day
 April 6 - April 11, 2023 - Spring Recess
 May 29, 2023 - Memorial Day
 May 30, 2023 - Last day of Instruction

Key:

C	Clerical Day
P	Professional Development
	End 9 Week-Tentative
	Open House-Tentative
X	No School
	First/Last day of Class

School Cancellation - In the event school is canceled and make-up is required, days will be made up in accordance with the Make up days as determined by the Administration using the following days: FID Days, January 16, February 20, April 6, 10, 11.