

MON VALLEY CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING
August 4, 2022

_____ **1. Call to order by the President.**

Time: _____

(a) Pledge of Allegiance.

(b) Roll Call

_____ Mr. John Marchezak (Bentworth Member) _____ Mr. Neil Henehan

_____ Mr. James Gwyer (Beth Center Member) _____ Mr. Adam Wilkinson

_____ Mr. Barry Niccolai (California Member) _____ Dr. Ed Zelich

_____ Mr. Charlie Yakich (Charleroi Member) _____ Mr. David Mongillo (Solicitor)

_____ Mr. Mark Panicucci (Monessen Member)

_____ Mr. Gene Kennedy (Ringgold Member)

_____ **2. Public Comment**

_____ **3. Communications**

_____ **4. Minutes**

Motion to approve the minutes of the Board Meeting held June 2, 2022.

(Attachment 1)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **5. Treasurer's Report**

Motion to approve the Treasurer's Report ending June 2022. **(Attachment 2)**

(a) Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

(b) Motion to approve the Treasurer's Report ending July 2022. **(Attachment 3)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **6. Bills for Payment**

Motion to approve payment of bills in the amount of \$79,226.06. **(Attachment 4)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **7. SkillsUSA**

Motion to approve the following individuals as advisors of the SkillsUSA Student Organization for the 2022-2023 school term:

Debby Walter: Lead Advisor

Jeremy Reppert: Advisor

Amy Wise: Advisor

Todd Etling: Advisor

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **8. Bots IQ**

Motion to approve the following individuals as advisors of the BOTS IQ Student Organization for the 2022-2023 school term:

Chris Mance

Vinny DeStefano

Tom Porterfield

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **10. NTHS**

Motion to approve Debby Walter as the advisor for NTHS Student Organization for the 2022-2023 school term.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

____ 11. **Extra Duty Nursing**

Motion to approve Amy Wise and Adele Filek-Marvin to perform extra duty nursing/First Aid duties for 2022-2023 school term at a rate of \$ 1,400.00 between the two employees as per the Collective Bargaining Agreement.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

____ 12. **Paraprofessional**

Motion to approve Nichole Destefano and as part-time paraprofessional at a rate of \$21.00/hr.
(Attachment 5)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

____ 13. **Substitute Teacher List**

Motion to approve the Substitute Teacher list pending receipt of any necessary clearances.
(Attachment -6)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

____ 14. **BCTE Technical Assistance Program MOU**

Motion to approve the Memorandum of understanding between Mon Valley CTC and BCTE to participate in the Technical Assistance Program for the 2022-2023 school year at no cost to the Mon Valley CTC. **(Attachment-7)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 15. **22-23 Health and Safety Plan**

Motion to approve the Mon Valley CTC Health and Safety Plan for the 22-23 school year.
(Attachment-8)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 16. **Non-Contractual Wages 22-23**

Motion to approve non-contractual wages for the 22-23 School Year. **(Attachment-9)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 17. **Rotation of Superintendent of Record**

Motion to approve Dr. Ed Zelich as the Superintendent of Record for the 22-23 School Year.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

ADMINISTRATIVE REPORT:

____ 1. Mr. Henehan:

Summer Work, 22-23 MVCTC Goals

COMMITTEE/SCHOOL REPORT:

ADJOURNMENT: Time _____

Motion Made by: _____, Seconded by: _____, All in Favor: _____

Next JOC Meeting: September 1, 2022 at 7:00 PM

MON VALLEY CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING MINUTES

June 2, 2022

The Meeting was called to order by Mr. Yakich, President with the Pledge of Allegiance at 7:00 PM.

Roll Call: Present

Mr. Barry Niccolai, Mr. Gene Kennedy, Mr. James Gwyer, Mr. Mark Panicucci, Mr. Neil Henehan, Mr. Adam Wilkinson, Dr. Ed Zelich, Mr. David Mongillo (Solicitor).

President Pro Temp

Motion by Mr. Gwyer and seconded by Mr. Kennedy to appoint Mr. Panicucci president Pro Temp. Roll Call: 4-0

Minutes

Motion by Mr. Kennedy and seconded by Mr. Gwyer to approve the minutes of the Board Meeting held on May 5, 2022. **(Attachment 1) Roll Call: 4-0**

Treasurer's Report

Motion by Mr. Niccolai and seconded by Mr. Kennedy to approve the Treasurer's Report ending May 2022. **(Attachment 2) Roll Call: 4-0**

Bills for Payment

Motion by Mr. Kennedy and seconded by Mr. Gwyer to approve payment of bills in the amount of \$26,123.20. **(Attachment 3) Roll Call: 4-0**

21-22, 22-23 EIT Template

Motion by Mr. Kennedy and seconded by Mr. Gwyer to approve the IET Template for the 21-22 and 22-23 School Years. **(Attachment-4). Roll Call: 4-0**

22-23 School Calendar

Motion by Mr. Kennedy and seconded by Mr. Gwyer to approve the 22-23 MVCTC School calendar which is developed in conjunction with sending school district calendars. **(Attachment 8) Roll Call: 4-0**

PACTA Summer Conference

Motion by Mr. Kennedy and Seconded by Mr. Niccolai to approve attendance for two administrators to attend the PACTA Summer Conference at State College for new administrators July 26-28, 2022. The cost is approximately \$1000.00. **Roll Call: 4-0**

Mon Valley CTC Educational Support Agreement

Motion Mr. Kennedy and seconded by Mr. Gwyer to approve the Mon Valley CTC Educational Support Agreement from July 1, 2022 to June 30, 2027. **(Attachment-Handout.)**

ADMINISTRATIVE REPORT:

Mr. Henehan made the following announcement:

- According to the Article of Agreement, final adoption of the 2022-2023 Budget of Mon Valley Career & Technology Center occurs when an affirmative vote is received from two-thirds (2/3rds) of member school districts and majority vote of the total number of Directors of all school boards (SECTION 1850.1 © ACT 579 of 1965). Having received approval of six (6) participating school districts with a majority of affirmative votes the budget is approved in the amount of \$3,625,220.00.
- Mr. Henehan discussed the Senior Recognition Ceremony 2022

COMMITTEE/SCHOOL REPORT: None

ADJOURNMENT:

Motion by Mr. Kennedy and seconded by Mr. Niccolai to adjourn the meeting at 7:11 PM.

Roll Call: 4-0

Next JOC Meeting: August 5, 2021 at 7:00 PM

Jim Gwyer, Secretary

**MON VALLEY CAREER & TECHNOLOGY CENTER
TREASURER'S REPORT
ENDING JUNE 2022**

BALANCE, ending MAY 2022 \$ 960,504.14

REVENUE FOR JUNE 2022/MONEY MARKET \$ 221,266.84

\$ 220,918.42 State fund
 348.42 Interest
\$ 221,266.84

REVENUE FOR JUNE 2022/OPERATING ACCOUNT \$ 1,740.79

\$ 1,690.00 Shop Receipts
 50.79 Interest
\$ 1,740.79

EXPENDITURES FOR JUNE 2022/OPERATING ACCOUNT \$ 338,210.57

\$ 138,260.28 PSERS 1st Quarter Payment
66,487.74 Payroll of 6-23-2022
55,321.66 Payroll of 6-9-2022
38,725.16 ACSHIC
15,338.90 ACHIC Buy in
8,890.46 Bills for Payment
3,854.98 Keystone Collections
3,480.59 West Penn Power
2,269.91 Coulson Sales
1,275.21 Leaf
1,102.50 Suchko Oil
847.72 People's Gas
753.52 Authority of the Borough of Charleroi
400.00 Tucker Arensberg
344.00 Jackie Galiffa
177.26 Neil Henehan reimbursement
174.00 J.C. Ehrlich
162.00 Intermediate Unit
121.38 Bank Fee
93.00 Pearson
75.00 Sky Oxygen
29.30 Fayette Parts
26.00 Marsh Tire
\$338,210.57

BALANCE, end JUNE 2022 \$ 845,301.20

**MON VALLEY CAREER & TECHNOLOGY CENTER
TREASURER'S REPORT
ENDING JULY 2022**

BALANCE, ending JUNE 2022	\$ 845,301.20
 <u>REVENUE FOR JULY 2022/MONEY MARKET</u>	 \$ -0-
 <u>REVENUE FOR JULY 2022/OPERATING ACCOUNT</u>	 \$ 5,761.26
\$ 3,600.00 Shop Receipts	
<u>2,161.26</u> Hospitalization Retirees	
\$ 5,761.26	
 <u>EXPENDITURES FOR JULY 2022/OPERATING ACCOUNT</u>	 \$ 237,834.09
\$ 79,266.06 Bills for Payment	
50,505.74 Payroll of 7-21-2022	
43,541.68 Payroll of 7-7-2022	
38,725.16 ACSHIC	
7,414.75 Dagostino Electronic	
7,339.16 Amazon	
2,840.33 West Penn Power	
2,450.00 Duda Actuarial	
1,870.35 Toshiba Financial	
1,096.27 UGI	
508.87 People's Gas	
406.32 Authority of Borough of Charleroi	
400.00 Tucker Arensberg	
390.63 Neil Henehan reimbursement	
350.00 PSU	
201.79 Sky Oxygen	
190.98 Washington Greene Training	
174.00 J.C. Ehrlich	
<u>162.00</u> Intermediate Unit	
\$ 237,834.09	
 BALANCE, end JULY 2022	 \$ 613,228.37

CAPITAL RESERVE

BALANCE, ending JUNE 2022	\$	613,049.61
<u>REVENUE FOR JULY 2022</u>	\$	-0-
<u>EXPENDITURES FOR JULY 2022</u>	\$	4,588.11
\$ 4,588.11 Lowe's payment		
BALANCE, ending JULY 2022	\$	608,461.50

STUDENT ACTIVITIES

BALANCE, ending JUNE 2022	\$	46,085.83
<u>REVENUE FOR JULY 2022</u>	\$	-0-
<u>EXPENDITURES FOR JULY 2022</u>	\$	-0-
BALANCE, ending JULY 2022	\$	46,085.83

Date: 07/20/22

Time: 09:57:09

Mon Valley Career & Technology Ctr
List of Payments 2022-2023

Page: 1

BAR0471

Check Dates 07/01/22 - 07/31/22

Check # 00000001 - 00024620

Vendor Name	Check	Date	Description	Check Amount
Bank Account: 10-0100-000-000-00-00-000 Bank Acct For Fund 10-OPERATING				
Amtrust North America	00023841	07/07/22	Oper/Maint/PropertyInsur	\$879.00
BEACON SUPPLY	00023842	07/07/22	Oper/Maint/GeneralSuppli	\$960.46
BIG'S SANITATION	00023843	07/07/22	Oper/Maint/ContractedSer	\$249.00
BURMAX COMPANY, INC.	00023844	07/07/22	CosmetologySupplies	\$14.32
C.S.C. INSURANCE OPTIONS	00023845	07/07/22	Oper/Maint/PropertyInsur	\$49,523.00
CDW GOVERNMENT, INC.	00023846	07/07/22	AudioVisual/GeneralSupp	\$515.70
COMCAST	00023847	07/07/22	Oper/Maint/Telephone/Post	\$585.37
	00023848	07/07/22	Oper/Maint/Telephone/Post	\$276.25
COULSONS SALES & SERVICE	00023849	07/07/22	Oper/Maint/GeneralSuppli	\$51.98
DAGOSTINO ELECTRONIC SERVICES, INC.	00023850	07/07/22	Oper/Maint/ContractedSer	\$1,765.45
DURITZAS MARKET	00023851	07/07/22	FoodServiceSupplies	\$139.53
GOVCONNECTION, INC.	00023852	07/07/22	AudioVisual/Equip/Replac	\$2,025.10
HOME WAREHOUSE INTERIORS & EXTERIORS	00023853	07/07/22	T&I/GeneralSupplies	\$849.99
LOWES	00023854	07/07/22	T&I/GeneralSupplies	\$2,463.64
PA SCDU	00023855	07/07/22	WAGEATTACHMENTPAYABLE	\$184.62
Pennsylvania State University	00023859	07/07/22	Trade & Industrial Education - MISCELLANEOUS EXPENSES	\$700.00
PENNSYLVANIA STATE UNIVERSITY	00023856	07/07/22	Oper/Maint/ContractedSer	\$50.00
PFE CORPORATION	00023857	07/07/22	Oper/Maint/ContractedSer	\$915.00
PROSOFT TECHNOLOGIES, INC.	00023858	07/07/22	Oper/Maint/ContractedSer	\$11,095.47
RAPTOR TECHNOLOGIES	00023860	07/07/22	Oper/Maint/ContractedSer	\$625.00
RELIANT SYSTEMS	00023861	07/07/22	Oper/Maint/ContractedSer	\$72.00
SAM'S CLUB MC/SYNCB	00023862	07/07/22	T&I/GeneralSupplies	\$497.35
SNAP ON TOOLS CORP	00023863	07/07/22	Perkins/GeneralSupplies	\$443.76
TRACTOR SUPPLY CREDIT PLAN	00023864	07/07/22	Oper/Maint/GeneralSuppli	\$59.50
TUCKER/ARENSBERG ATTORNEYS	00023865	07/07/22	LegalExp/ProfessionalSe	\$454.00
UGI ENERGY SERVICES, LLC	00023866	07/07/22	Oper/Maint/Fuel/Building	\$1,554.17
VALLEY 1ST COMMUNITY FCU	00023867	07/07/22	CREDITUNIONPAYABLE	\$340.00
VIRTIX CONSULTING LLC	00023868	07/07/22	Oper/Maint/ContractedSer	\$1,976.40
Report Total				\$79,266.06

Nicole A. Destefano

Address:

8 Stevens Way
Charleroi, PA 15022

destefano6888@gmail.com

Telephone:

724-288-4343

OBJECTIVE

To obtain a position as a Paraprofessional.

EDUCATION**Penn State University of Fayette**

Uniontown, PA

Associate Degree in Engineering Technology, Building Engineering Technology

May 2009

Charleroi Area School District

Charleroi, PA

Drafting program, Courses I-IV

June 2007

EMPLOYMENT HISTORY**84 Lumber**

CAD Operator

September 2014 – July 2021

Eighty Four, PA

- Design and create site plans, grading plans, building plans of new stores and enhancements of existing store.
- Responsible for completing building plans in order to receive MEP plans and metal building plans.
- Design and create site plans for every existing 84 Lumber store.
- Assist with preparing all plans and documents to be sent out for submission to permitting agencies.

18 Karat Incorporated

Administrative Assistant

January 2010 – July 2014

Eighty Four, PA

- Maintain payroll, equipment tracking, bid proposals, responsible for maintaining employee information, and monthly hours for employees using Microsoft Office.
- Assist with invoicing and billing using File Maker Pro.
- Assist with accounts payable and receivable using Explorer Pivot.
- Regular administrative assistant duties including answering phones, filing, greet clients, photocopy, mailing etc.

River House Café

Waitress, Hostess, Cashier

2008 - 2010

Charleroi, PA

- Maintained inventory, worked with management and customers to ensure customers had an experience that exceeded expectations.

Valley Women's Health, PC

Receptionist

2003 - 2007

Monongahela, PA

- Managed confidential patient information, maintained schedules through patient communication.

NONPROFIT / VOLUNTEER SERVICE

Charleroi Area High School Volunteer

2006

Charleroi, PA

- Completed working drawings, including finished schedules and material list for Charleroi Area School District Elementary Center renovation of restrooms.

Charleroi Midget Football League

2019-present

Charleroi, PA

- Cheer coach
- Football/Team Mom
- Board Member

Charleroi Youth Wrestling

2021-present

Charleroi, PA

- Team Mom
- Board Member

REFERENCES AVAILABLE UPON REQUEST

MVCTC Substitute Instructors 22-23

Michele Devitis

Tammy Etling

Lori Gricar

Allison Camut

Shirley Green

Nichole Destefano

Robert Hornack

Harold Warfield

Tracy Huffman

2022-2023

MEMORANDUM of UNDERSTANDING

Between

Career and Technical Education Centers

And

School Districts

And

The Bureau of Career and Technical Education (BCTE)

For

Participation in the BCTE Technical Assistance Program

Technical Assistance Program Commitment

Despite a decade of reform and rising public expenditures for education, little has changed in most high schools to prepare students for the demands of work and further education. The Technical Assistance Program (TAP) is focused on assisting schools in raising student academic achievement. The technical assistance is designed to support career and technical centers (CTCs) and high schools with approved programs by offering these sites multiple resources at minimal cost.

Purpose

The purpose of this Program is to significantly raise the academic and technical achievement of all students enrolled in approved career and technical education programs at a CTC or high school which take advantage of this opportunity. Through this Program, the BCTE will assist CTCs and their sending school districts with raising student performance on academic assessments and occupational end-of-program assessments. Each participating school agrees to align their Perkins local application activities for increasing student achievement with the TAP activities and participate in all professional development activities provided by BCTE.

Goal

The academic targets and skill attainment targets are based on the meaningful progress targets negotiated as part of the Perkins V grant process for 2S1 Keystone Literature, 2S2 Keystone Algebra, and 5S4 Skill Attainment.

TAP Activities

Your school has indicated all TAP services and activities you wish to participate in during the 2022-2023 school year. Schools have been chosen to participate in the TAP services and activities based on the BCTE review of your Intent to Participate Survey responses and a school's ability to most benefit from each TAP services and activities. By signing and returning the Memorandum of Understanding (MOU), your school agrees to participate in all TAP activities listed on the MOU. **The BCTE staff expects each school to commit to the training and coaching days listed for each TAP service and activity.** TAP consultants will contact each school's administrator to schedule training and coaching days after the MOU is signed and returned. If participating in any of the PIL Programs, the BCTE will assume the cost in EACH of the PILs for two participants who are seeking Act 45 hours. In the future, if you are unable to participate in a TAP activity listed on the signed MOU, contact Erin Young at elw12@psu.edu. The BCTE staff will be made aware of these changes to the MOU.

Due to the ongoing updates to school safety regulations, providers of TAP activities will adapt training and coaching sessions to meet the specific needs of each school. Activities will be delivered as face-to-face, synchronous, or asynchronous as feasible and appropriate for each school.

**Memorandum of Understanding
with
Mon Valley Career and Technology Center**

**2022-2023
Technical Assistance Program (TAP) Activities**

By signing this Memorandum of Understanding, you are assuring your school's participation in the following TAP activities:

- Career and Technical Distinguished School Leader
- NOCTI Pre-Tests and Study Guides
- MAX Teaching with Reading and Writing
- Pennsylvania Inspired Leadership (PIL) Program – Equity in CTE for Nontraditional (Gender) Students
- Pennsylvania Inspired Leadership (PIL) Program – Making Personnel Decisions with a Focus on High-Quality Instruction
- Pennsylvania Inspired Leadership (PIL) Program – Using Advocacy to Support Student Achievement

Career and Technology Center Director Signature


Date

Superintendent of Records Signature

Date

Joint Operating Committee Chair Signature

Date


Director, Bureau of Career and Technical Education
Pennsylvania Department of Education

6/17/2022

Date



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of masks;
- b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
- c. Handwashing and respiratory etiquette;
- d. Cleaning and maintaining healthy facilities, including improving ventilation;
- e. Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments;
- f. Diagnostic and screening testing;
- g. Efforts to provide COVID-19 vaccinations to school communities;
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Thorough an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Mon Valley CTC

Initial Effective Date: 7-20-2021

Date of Last Review: 2-3-2022

Date of Last Revision: 8-3-2022

How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

1. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?
2. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <u>masks</u> ;	<p>MVCTC will develop mitigation plans in line with the most recent PDE, PADOH, and CDC guidelines with plans being updated every six months as needed. The wearing of masks will be adjusted to the current CDC guidelines. Face masks are recommended, but not required, for all staff and students. MVCTC will follow CDC recommendations as related to masking and transmission status.</p> <p>For those who are required to wear a mask, correct and consistent mask use is a critical step everyone can take to reduce their risk of getting and spreading COVID-19. Staff and students will be trained on and reminded of proper mask use.</p> <p>All alternatives to a face covering, including the use of a face shield, should</p>

ARP ESSER Requirement**Strategies, Policies, and Procedures**

- b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);

be exhausted before an individual is excepted from this Order. It is recommended that any exception be in accordance with eligibility under Section 504 of the Rehabilitation Act or IDEA for such medical or mental health condition or disability.
All implementation strategies will adhere to the student's IEP or 504 Plan.

Determine the maximum capacity for each room.
Balance class numbers as much as possible - remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable).
Staff will maintain a distance of at least 3 feet from other adults to the maximum extent feasible.
Staff will maintain a distance of at least 3 feet from students, whenever possible and when not disruptive to the educational process.
Limit physical interaction through partner or group work.
Establish distance between the teacher's desk/board and students' desks.
Identify and utilize large spaces (i.e., outside spaces -as weather permits) for social distancing.

- c. Handwashing and respiratory etiquette;

Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings when required. Provide hand soap, hand sanitizer with at least 70% alcohol, cleaning wipes/disinfectant spray, tissues, and paper towels in all classrooms and frequently trafficked areas. Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, proper respiratory etiquette and school/district specific protocols.
Perform hand hygiene after having contact with respiratory secretions and contaminated objects or materials.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>d. <u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u>;</p>	<p>Daily cleaning of schools with soap and water, disinfectants and sanitizers to decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure. Provide additional cleaning to frequently touched surfaces and objects including door handles, sink handles and drinking fountains. At least daily and throughout the day disinfecting schools and transportation vehicles using EPA-approved disinfectants against COVID-19 to reduce the risk. Follow standard protocols to clean surfaces that are not high touch. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, for example by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to children using the facility.</p>
<p>e. <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with the State and local health departments;</p>	<p>MVCTC will follow CDC and PADOH guidelines pertaining to isolation and quarantine.</p>
<p>f. <u>Diagnostic</u> and screening testing;</p>	<p>Observe for signs and symptoms of students and staff daily upon arrival. Consider a process to address privacy concerns of monitoring practices and the potential stigma associated with monitoring and confirmed exposure or cases. Encourage staff to stay home if they are sick and encourage parents to keep sick children home. Regardless of vaccination status, any person with new or unexplained symptoms of COVID-19 still needs to isolate and be evaluated for COVID-19 testing.</p>
<p>g. Efforts to provide <u>vaccinations to school communities</u>;</p>	<p>Work with community health centers and hospitals to either provide on- site vaccinations or provide brochures and other information as to when and where staff and students can receive vaccinations at their sites.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	Ensure that any policy regarding face coverings or any other parts of the health and safety plans should be sensitive to the needs of students and staff with medical issues. Appropriate accommodations in compliance with federal and state laws should be made for students with disabilities with respect to health and safety policies and procedures.
i. Coordination with state and local health officials.	MVCTC will work together with the Joint Task Force, PADOH, community health agencies and County Emergency Management Agencies to coordinate resources in accordance with their health and safety plan.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Mon Valley CTC** reviewed and approved the Health and Safety Plan on **8-4-22**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **8-4-22**

By:

(Signature* of Board President)

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

MON VALLEY CAREER & TECHNOLOGY CENTER
NON-CONTRACTUAL WAGES
2022-2023

SUBSTITUTE INSTRUCTORS: DAILY RATE: \$105.00/Day

SUBSTITUTE SECRETARY/CUSTODIAN: \$12.00/Hour

PARAPROFESSIONAL/INSTRUCTIONAL AIDES: 21/Hour

****Note: Paraprofessional wage based on Part Time 5 hour/day schedule****