

**MON VALLEY CAREER & TECHNOLOGY CENTER**

**JOINT OPERATING COMMITTEE MEETING**

**June 1, 2023**

\_\_\_\_ **1. Call to order by the President.**

Time:

(a) Pledge of Allegiance.

(b) Roll Call

\_\_\_\_ Mr. John Marchezak (Bentworth Member) \_\_\_\_ Mr. Neil Henehan

\_\_\_\_ Mr. Joe Brown (Beth Center Member) \_\_\_\_ Mr. Adam Wilkinson

\_\_\_\_ Mr. Barry Niccolai (California Member) \_\_\_\_ Dr. Ed Zelich

\_\_\_\_ Mr. Charlie Yakich (Charleroi Member) \_\_\_\_ Mr. David Mongillo (Solicitor)

\_\_\_\_ Ms. Mark Panicucci (Monessen Member)

\_\_\_\_ Mr. Gene Kennedy (Ringgold Member)

\_\_\_\_ **2. Public Comment**

\_\_\_\_ **3. Communications**

\_\_\_\_ **4. Minutes**

Motion to approve the minutes of the Board Meeting held May 4, 2023.

**(Attachment 1)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ **5. Treasurer's Report**

Motion to approve the Treasurer's Report ending May 2023. **(Attachment 2)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_\_ 6. **Bills for Payment**

Motion to approve payment of bills in the amount of \$19,827.19. **(Attachment 3)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_\_ 7. **Learning Support Program Curtailment**

Motion to approve the following resolution providing for the curtailment of the Learning Support program and the associated employee furlough:

The Joint Operating Committee concurs with the recommendation of the Superintendent of Record for the curtailment of the Learning Support program and the elimination of the Learning Support Facilitator position effective upon the conclusion of the 2022-2023 school year to conform to standards of organization required by law or recommended by the Pennsylvania Department of Education. The Joint Operating Committee hereby directs the Superintendent of Record to notify the Pennsylvania Department of Education of the curtailment of the Learning Support program in accordance with Sections 1124(a)(2) and 1124(b) of the Public School Code. The Joint Operating Committee further approves the furlough or non-renewal of the affected employee on the basis of the curtailment of the Learning Support program effective upon the conclusion of the 2022-2023 school year.

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_\_ 8. **23-24 School Calendar**

Motion to approve the 23-24 MVCTC School calendar which is developed in conjunction with sending school district calendars. **(Attachment 4)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_\_ 9. **PACTA Summer Conference**

Motion to approve attendance for two administrators to attend the PACTA Summer Conference at State College for new administrators July 26-28, 2023. The cost is approximately \$1000.00.

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ **10. Health and Safety Plan**

Motion to approve the updated MVCTC Health and Safety plan as required by ARP ESSER procedures. **(Attachment 5)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ **11. Municibid Government Auction for Obsolete/Surplus Items**

Motion to approve use of Municibid for sale of surplus items.

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ **12. Anticipated Openings**

Motion to approve advertising for anticipated openings.

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

**ADMINISTRATIVE REPORT:**

**1. \_\_\_\_**

- According to the Article of Agreement, final adoption of the 2023-2024 Budget of Mon Valley Career & Technology Center occurs when an affirmative vote is received from two-thirds (2/3rds) of member school districts and majority vote of the total number of Directors of all school boards (SECTION 1850.1 © ACT 579 of 1965). Having received approval of six (6) participating school districts with a majority of affirmative votes the budget is approved in the amount of \$3,672,162.00.

**COMMITTEE/SCHOOL REPORT:**

**ADJOURNMENT:** Time \_\_\_\_\_

Motion Made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, All in Favor: \_\_\_\_\_

**Next JOC Meeting: August 3, 2023 at 7:00 PM**

**MON VALLEY CAREER & TECHNOLOGY CENTER**  
**JOINT OPERATING COMMITTEE MEETING MINUTES**

**May 4, 2023**

The Meeting was called to order by Mr. Yakich, with the Pledge of Allegiance at 7:00 PM.

**Roll Call: Present**

Mr. Charlie Yakich, Mr. Gene Kennedy, Mr. John Marchezak, Mr. Joe Brown, Mr. Barry Niccolai, Mr. Neil Henehan, Mr. Adam Wilkinson, Mr. David Mongillo (Solicitor).

**Communication:** None

**Minutes**

Motion by Mr. Marchezak and seconded by Mr. Kennedy to approve the minutes of the Board Meeting held on April 6, 2023. **(Attachment 1) Roll Call: 5-0**

**Treasurer's Report**

Motion by Mr. Marchezak and seconded by Mr. Kennedy to approve the Treasurer's Report ending April 2023. **(Attachment 2) Roll Call: 5-0**

**Bills for Payment**

Motion by Mr. Niccolai and seconded by Mr. Kennedy to approve payment of bills in the amount of \$21,946.68. **(Attachment 3) Roll Call: 5-0**

**Elect Treasurer**

Motion by Mr. Niccolai and seconded by Mr. Marchezak to elect Gene Kennedy as the Board Treasurer for a one (1) year term starting July 1, 2023 for the Joint Operating Committee of Mon Valley Career & Technology Center. **Roll Call: 5-0**

**Sports Medicine- Rehab Therapy Program**

Motion By Gene Kennedy and Seconded by Joe Brown to approve implementation of a Sports Medicine- Rehab Therapy Program CIP code 51.2604 beginning the 23-24 school year. **(Attachment - Handout) Roll Call: 5-0**

**Operating Budget – Tentative Adoption**

Motion by Mr. Kennedy and seconded by Mr. Kennedy to tentatively approve the 2023-2024 Operating Budget of the Mon Valley Career & Technology Center in the amount of \$3,672,121.00 with a district Member Share of \$2,444,441.00 subject to final approval, constituted by an affirmed vote received from two-thirds (2/3rds) of the member school districts and a majority vote of the total number of all the member boards. (Section 1850.1 © ACT 579 of 1965). **(Attachment - Handout)**

**Paraprofessional**

Motion by Mr. Kennedy and seconded by Mr. Niccolai to approve Mrs. Sarah Roach as a part time paraprofessional at a rate of \$21/hr. **Attachment- (Handout) Roll Call: 5-0**

#### **Aviation General Program**

Motion by Mr. Marchezak and seconded by Mr. Kennedy to seek PDE approval for CIP Code 49.0101, Aeronautics/Aviation/Aerospace Science and Technology, General. **Roll Call: 5-0**

#### **ADMINISTRATIVE REPORT:**

Mr. Henehan discussed the Senior Recognition Ceremony, Bid Process for the 22-23 School Year.

#### **COMMITTEE/SCHOOL REPORT: None**

#### **ADJOURNMENT:**

Motion by Mr. Kennedy and seconded by Mr. Niccolai to adjourn the meeting at 7:27PM. **Roll Call: 5-0 Next JOC Meeting: May 5, 2022 @ 7:00 PM**

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Joe Brown, Secretary

**MON VALLEY CAREER & TECHNOLOGY CENTER  
TREASURER'S REPORT  
ENDING MAY 2023**

<b>BALANCE, ending APRIL 2023</b>	\$	1,247,382.86
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<b><u>REVENUE FOR MAY 2023/MONEY MARKET</u></b>	\$	1,581.64
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\$ 1,581.64 Interest		
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<b><u>REVENUE FOR MAY 2023/OPERATING ACCOUNT</u></b>	\$	475,591.08
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\$	469,911.07	District Payments
	3,592.83	California Invoice
	1,649.18	Interest
	178.00	Culinary sale for cookies
	130.00	Hair show payment
	100.00	Cosmetology payment for kit
	30.00	EMS payment from students
	\$ 475,591.08	

<b><u>EXPENDITURES FOR MAY 2023/OPERATING ACCOUNT</u></b>	\$	214,979.59
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\$	65,841.72	Payroll of 5-18-2023
	54,823.79	Payroll of 5-4-2023
	39,320.70	ACSHIC
	19,827.19	Bills for Payment
	15,339.00	ACSCHIC Buy In
	3,516.83	West Penn Power
	3,325.02	Toshiba Financial
	2,718.20	Bills for payroll
	2,700.50	Lancaster IU
	1,197.76	Mlaker
	903.83	Gordon Food
	889.26	Comcast
	882.77	People's
	800.00	Pittsburgh Welding Innovation
	661.27	Authority of the Borough of Charleroi
	619.84	Sky Oxygen
	400.00	Tucker Arensberg
	336.97	Amazon
	184.44	J.C. Ehrlich
	165.29	Washington Greene Job Training
	162.00	Intermediate Unit
	158.13	Debra Walter reimbursement
	136.65	Steratore
	68.43	Terri Walter reimbursement
	\$ 214,979.59	

<b>BALANCE, end MAY 2023</b>	\$	1,509,575.99
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**CAPITAL RESERVE**

<b>BALANCE, ending APRIL 2023</b>	\$	601,486.78
<b><u>REVENUE FOR MAY 2023</u></b>	\$	60.09
\$ 60.09 Interest		
<b><u>EXPENDITURES FOR MAY 2023</u></b>	\$	-0-
<b>BALANCE, ending MAY 2023</b>	\$	601,546.87

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**STUDENT ACTIVITIES**

<b>BALANCE, ending APRIL 2023</b>	\$	59,924.83
<b><u>REVENUE FOR MAY 2023</u></b>	\$	6,943.27
\$ 2,735.00 Sarris Fundraising		
2,206.00 Snack Shack		
1,140.00 Skills membership		
474.00 Tyhonas Construction check		
297.00 Skills refund		
91.27 Kona Ice check		
\$ 6,943.27		
<b><u>EXPENDITURES FOR MAY 2023</u></b>	\$	-0-
<b>BALANCE, ending MAY 2023</b>	\$	66,868.10

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Date: 05/23/23

Time: 09:24:41

Check Dates 05/01/23 - 05/31/23

**Mon Valley Career & Technology Ctr**  
**List Of Payments 2022-2023**

Page: 1

BAR0471

Check # 00000001 - 00029855

Vendor Name	Check	Date	Description	Check Amount
<b>Bank Account: 10-0100-000-000-00-00-00-000 Bank Acct For Fund 10-OPERATING</b>				
AFLAC	00024549	05/18/23	AFLAC - LIFE	\$146.66
Amazon Capital Services	00024550	05/18/23	Oper/Maint/GeneralSuppli	\$55.82
	00024551	05/18/23	Perkins/GeneralSupplies	\$281.15
Authority Borough of Charleroi	00024552	05/18/23	Oper/Maint/Water/Sewage	\$661.27
CM REGENT, LLC	00024553	05/18/23	T&I/GroupInsurance	\$347.40
	00024554	05/18/23	T&I/GroupInsurance	\$223.07
COMCAST	00024555	05/18/23	Oper/Maint/Telephone/Post	\$284.93
	00024556	05/18/23	Oper/Maint/Telephone/Post	\$604.33
DEBRA WALTER	00024557	05/18/23	CosmetologySupplies	\$34.40
	00024558	05/18/23	Oper/Maint/ContractedSer	\$123.73
GORDON FOOD SERVICE, INC.	00024559	05/18/23	T&I/GeneralSupplies	\$461.08
	00024560	05/18/23	FoodServiceSupplies	\$217.17
	00024561	05/18/23	FoodServiceSupplies	\$102.71
	00024562	05/18/23	FoodServiceSupplies	\$122.87
INTERMEDIATE UNIT I	00024563	05/18/23	Oper/Maint/ContractedSer	\$162.00
J.C. Ehrlich	00024564	05/18/23	Oper/Maint/ContractedSer	\$184.44
LANCASTER-LEBANON I.U. #13	00024565	05/18/23	AudioVisual/GeneralSupp	\$2,700.50
Mlaker Transportation	00024567	05/18/23	Trade & Industrial Education - MISCELLANEOUS EXPENSES	\$1,197.76
MON VALLEY EA	00024566	05/18/23	UNIONDUES(TEACH.)PAYAB	\$1,289.49
PA SCDU	00024568	05/18/23	WAGEATTACHMENTPAYABLE	\$184.62
PENSERV PLAN SERVICES, INC.	00024569	05/18/23	RETIREMENTW/H&BENPAYA	\$109.84
PEOPLES	00024570	05/18/23	Oper/Maint/Fuel/Building	\$882.77
PITTSBURGH WELDING INNOVATIONS	00024571	05/18/23	T&I/GeneralSupplies	\$800.00
PSEA	00024572	05/18/23	UNIONDUESCUSTPAYABLE	\$77.12
SKY OXYGEN	00024573	05/18/23	Oper/Maint/GeneralSuppli	\$619.84
STERATORE SANITARY SUPPLY	00024574	05/18/23	Oper/Maint/GeneralSuppli	\$136.65
TERRI WALTER	00024575	05/18/23	FoodServiceSupplies	\$68.43
TOSHIBA FINANCIAL SERVICES	00024576	05/18/23	T&I/ContractedServices	\$3,325.02
TUCKER/ARENSBERG ATTORNEYS	00024577	05/18/23	LegalExp/Administrative/	\$400.00
VALLEY 1ST COMMUNITY FCU	00024578	05/18/23	CREDITUNIONPAYABLE	\$340.00
WASHINGTON-GREENE CO. JOB TRAINING AGCY	00024579	05/18/23	AdultEd/ContractedServi	\$165.29
WEST PENN POWER	00024580	05/18/23	Oper/Maint/Electricity	\$43.06
	00024581	05/18/23	Oper/Maint/Electricity	\$3,473.77
<b>Report Total</b>				<b>\$19,827.19</b>





# Mon Valley Career & Technology Center

2023-2024

## School Calendar

Adopted: June 1, 2023

### August

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

### September

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### October

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### November

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

### December

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### January

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

### February

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

### March

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### April

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

### May

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

### Instructional Days

August	6
September	20
October	22
November	18
December	16
January	21
February	20
March	19
April	21
May	19
<b>Total</b>	<b>182</b>

### Significant Days Throughout the School Year

August 22, 2023 - Professional Development  
 August 23, 2023 - Clerical Day  
 September 4, 2023 - Labor Day  
 November 10, 2023 - Veterans Day  
 November 23, 24 & 27, 2023 - Fall Recess  
 December 25, 2023- January 1, 2024 - Winter Recess  
 January 15, 2024 - Martin Luther King Day  
 February 19, 2024 - President's Day  
 March 28 - April 1, 2024 - Spring Recess  
 May 27, 2024 - Memorial Day  
 May 28, 2024 - Last day of Instruction

### Key:

	First/Last Day of Class
	Clerical Day
	Professional Development
	End 9 Week-Tentative
	Open House/Hiring Event-Tentative
X	No School

**School Cancellation** - In the event school is canceled and make-up is required, days will be made up in accordance with the Make up days as determined by the Administration using the following days: FID Days, January 15, February 19, April 1, March 28, 29



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021.

**Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of masks;
- b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
- c. Handwashing and respiratory etiquette;
- d. Cleaning and maintaining healthy facilities, including improving ventilation;
- e. Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments;
- f. Diagnostic and screening testing;
- g. Efforts to provide COVID-19 vaccinations to school communities;
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

## Health and Safety Plan Summary: Mon Valley CTC

**Initial Effective Date:** July 1, 2021

**Date of Last Review:** November 3, 2022

**Date of Last Revision:** Nov 3, 2022

How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning? MVCTC will monitor the latest recommendations from PDE, PADOH, and CDC and update their Health and Safety Plan as needed. Board policies will be reviewed and adjusted as needed to assure compliance with the health and safety plan. The plan will be presented to the governing Board for approval when changes are necessary. Facilities and practices will be adapted to the extent possible to ensure that appropriate prevention and mitigation processes are followed. In addition to practicing standard preventative measures such as handwashing, cleaning practices, and the use of PPE when required, the CTC will continue to encourage the vaccination of students and staff. The CTC will continue to practice standard mitigation efforts to include reducing close contact when feasible.

1. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services? Educational models will be adapted to the needs of the students as appropriate, including virtual if needed. Social, emotional, mental health and other needs will be monitored and provided by school health providers, social workers and other mental behavior specialists when needed.
2. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<ul style="list-style-type: none"><li>• Universal and correct wearing of <u>masks</u>;</li></ul>	<ul style="list-style-type: none"><li>• MVCTC will develop mitigation plans in line with the most recent PDE, PADOH, and CDC guidance with plans being updated every six months as needed. The wearing of masks will be adjusted to the current CDC guidance.</li><li>• For those who are required to wear a mask, correct and consistent <u>mask use</u> is a critical</li></ul>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>step everyone can take to reduce their risk of getting and spreading COVID-19. Staff and students will be trained on and reminded of proper mask use.</p> <ul style="list-style-type: none"> <li>• Staff assigned to district locations for CTC programs will follow the guidance set forth by the host district or agency.</li> <li>• All implementation strategies will adhere to the student's IEP or 504 Plan.</li> </ul>
<ul style="list-style-type: none"> <li>• Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);</li> </ul>	<ul style="list-style-type: none"> <li>• Determine the maximum capacity for each room.</li> <li>• Turn desks in the same direction.</li> <li>• Students sit on one side of tables/desk facing the same direction.</li> <li>• Balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable).</li> <li>• Staff will maintain a distance of at least 6 feet from other adults to the maximum extent feasible.</li> <li>• Staff will maintain at least 6 feet from students, whenever possible and when not disruptive to the educational process.</li> <li>• Limit physical interaction through partner or group work.</li> <li>• Establish distance between the teacher's desk/board and students' desks.</li> <li>• Identify and utilize large spaces (i.e. gymnasiums and outside spaces – as weather permits) for social distancing.</li> </ul>
<ul style="list-style-type: none"> <li>• <u>Handwashing and respiratory etiquette;</u></li> </ul>	<ul style="list-style-type: none"> <li>• Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings when required.</li> <li>• Provide hand soap, hand sanitizer with at least 70% alcohol, cleaning wipes/disinfectant spray, tissues,</li> </ul>



ARP ESSER Requirement	Strategies, Policies, and Procedures
<ul style="list-style-type: none"> <li>• <u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u>;</li> </ul>	<p>and paper towels in all classrooms and frequently trafficked areas.</p> <ul style="list-style-type: none"> <li>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, proper respiratory etiquette and school/district specific protocols.</li> <li>• Perform hand hygiene after having contact with respiratory secretions and contaminated objects or materials.</li> </ul> <ul style="list-style-type: none"> <li>• Daily cleaning of schools with soap and water, disinfectants and sanitizers to decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure. Provide additional cleaning to frequently touched surfaces and objects including door handles, sink handles and drinking fountains.</li> <li>• At least daily and throughout the day disinfecting schools and transportation vehicles using EPA-approved disinfectants against COVID-19 to reduce the risk.</li> <li>• Use of routine cleaning practices for indoor areas that have not been used for 7 or more days or outdoor equipment.</li> <li>• Follow standard protocols to clean surfaces that are not high touch.</li> <li>• Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, for example by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to children using the facility.</li> </ul>

ARP ESSER Requirement	Strategies, Policies, and Procedures
<ul style="list-style-type: none"> <li>• <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with the State and local health departments;</li> </ul>	<ul style="list-style-type: none"> <li>• Work with school administrators and school nurses to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.</li> <li>• School nurses and other healthcare providers should use Standard and Transmission- Based Precautions when caring for sick people.</li> <li>• Establish procedures for safely transporting anyone who is sick home or to a healthcare facility.</li> <li>• Contact the local health authority before acting in response to a known or suspected communicable disease.</li> <li>• Contact the local health authority for further guidance if a parent/guardian/caregiver notifies the school of potential exposure by a student, staff member, or school visitor.</li> <li>• Fill out and submit the Self Report and Line List forms provided by PDE and PADOH Joint Task Force for contact tracing.</li> <li>• Send out notifications to building staff and students with the appropriate information as needed.</li> <li>• Work closely with the community health center nurses to follow-up and complete contract tracing.</li> <li>• Develop policies and procedures based on CDC guidelines. Ensure that staff and students meet all requirements before returning to school safely.</li> </ul>
<ul style="list-style-type: none"> <li>• <u>Diagnostic</u> and screening testing;</li> </ul>	<ul style="list-style-type: none"> <li>• Check for signs and symptoms of students and staff daily upon arrival.</li> <li>• Consider a process to address privacy concerns of monitoring practices and the potential stigma associated with monitoring and confirmed exposure or cases.</li> <li>• Develop a system for home/self-screening and reporting procedures.</li> </ul>



ARP ESSER Requirement	Strategies, Policies, and Procedures
<ul style="list-style-type: none"> <li>• Efforts to provide <u>vaccinations to school communities</u>;</li> <li>• Appropriate accommodations for students with disabilities with respect to health and safety policies; and</li> <li>• Coordination with state and local health officials.</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage staff to stay home if they are sick and encourage parents to keep sick children home.</li> <li>• Work with community health centers and hospitals to either provide on-site vaccinations or provide brochures and other information as to when and where staff and students can receive vaccinations at their sites.</li> <li>• Ensure that any policy regarding face coverings or any other parts of the health and safety plans should be sensitive to the needs of students and staff with medical issues. Appropriate accommodations in compliance with federal and state laws should be made for students with disabilities with respect to health and safety policies and procedures.</li> <li>• LEA will work together with the Joint Task Force, PADOH, community health agencies and County Emergency Management Agencies to coordinate resources in accordance with their health and safety plan.</li> </ul>

## Health and Safety Plan Governing Body Affirmation Statement

The JOC reviewed and approved the Health and Safety Plan on (June 1, 2023).

The plan was approved by a vote of:

\_\_\_\_\_ **Yes**

\_\_\_\_\_ **No**

Affirmed on: June 1, 2023

By:

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*(Signature\* of Board President)*

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.