

MON VALLEY CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING
August 1, 2024

_____ **1. Call to order by the President.** Time:

(a) Pledge of Allegiance.

(b) Roll Call

_____ Mr. John Marchezak (Bentworth Member) _____ Mr. Neil Henehan

_____ Mrs. Bridgett Trump (Beth Center Member) _____ Mr. Adam Wilkinson

_____ Mr. Barry Niccolai (California Member) _____ Dr. Robert Motte

_____ Mr. Charlie Yakich (Charleroi Member) _____ Mr. David Mongillo (Solicitor)

_____ Mr. Mark Panicucci (Monessen Member)

_____ Mrs. Heather Wilhelm (Ringgold Member)

_____ **2. Public Comment**

_____ **3. Communications**

_____ **4. Minutes**

Motion to approve the minutes of the Board Meeting held June 13, 2024.

(Attachment 1)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **5. Treasurer's Report**

Motion to approve the Treasurer's Report ending June 2024. **(Attachment 2)**

(a) Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

(b) Motion to approve the Treasurer's Report ending July 2024. **(Attachment 3)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **6. Bills for Payment**

Motion to approve payment of bills in the amount of \$106,508.21. **(Attachment 4)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **7. SkillsUSA**

Motion to approve the following individuals as advisors of the SkillsUSA Student Organization for the 2024-2025 school term:

- Debbi Walter: Advisor
- Jeremy Reppert: Advisor
- Amy Wise: Advisor

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **8. NTHS**

Motion to approve Debby Walter as the advisor for NTHS Student Organization for the 2024-2025 school term.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ **9. Extra Duty Nursing**

Motion to approve Amy Wise and Adele Filek-Marvin to perform extra duty nursing/First Aid duties for 2024-2025 school term at a rate of \$ 1,400.00 between the two employees as per the Collective Bargaining Agreement.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 10. **Substitute Teacher List**

Motion to approve the Substitute Teacher list pending receipt of any necessary clearances. **(Attachment -5)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 13. **Non-Contractual Wages 22-24**

Motion to approve non-contractual wages for the 23-23 School Year. **(Attachment-6)**

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 14. **Rotation of Superintendent of Record**

Motion to approve Dr. Robert Motte as the Superintendent of Record for the 24-25 School Year.

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

_____ 15. **24-25 Student Handbook**

Motion to approve the 24-25 Student Handbook and associated procedures and policies.

(Attachment -Handout)

Motion made by: _____, Seconded by: _____

Question: _____, All in Favor: _____

ADMINISTRATIVE REPORT:

_____1. Mr. Henehan:

Summer Work, 24-25 MVCTC Goals

COMMITTEE/SCHOOL REPORT:

ADJOURNMENT: Time _____

Motion Made by: _____, Seconded by: _____, All in Favor: _____

Next JOC Meeting: September 5, 2024 at 7:00 PM

MON VALLEY CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MEETING MINUTES

June 13, 2024

The Meeting was called to order by Mr. Yakich, with the Pledge of Allegiance at 6:00 PM.

Roll Call: Present

Mr. Charlie Yakich, Mrs. Heather Wilhelm, Mr. Mark Panicucci, Mr. Barry Niccolai, Mr. John Marchezak, Mr. Neil Henehan, Mr. Adam Wilkinson, Mr. David Mongillo (Solicitor).

Communication: None

Minutes

Motion by Mr. Niccolai and seconded by Mr. Panicucci to approve the minutes of the Board Meeting held on June 6, 2024. **(Attachment 1) Roll Call: 5-0**

Director Agreement

Motion by Mr. Niccolai and Seconded by Mrs. Wilhelm to approve the Director compensation agreement as outlined in Attachment -2. **Roll Call: 5-0**

Business Support/Attendance/Clerical Secretary

Motion by Mr. Niccolai and Seconded by Mr. Panicucci to approve Mrs. Shirley Green as Business Support/Attendance/Clerical Secretary effective July 1, 2024 at a salary of \$26,500.00 and associated benefits as outlined in Attachment-3.

Paraprofessional

Motion by Mr. Niccolai and seconded by Mrs. Wilhelm to approve Mrs. Alison Camut as Paraprofessional at a rate of 21/hr. beginning the start of the 24-25 school year.

ADMINISTRATIVE REPORT:

Mr. Henehan thanked the JOC for their continued support in providing stability in leadership for the future and expressed excitement for the future.

COMMITTEE/SCHOOL REPORT: None

ADJOURNMENT:

Motion by Mr. Niccolai and seconded by Mr. Panicucci to adjourn the meeting at 6:08 PM. **Roll Call: 5-0 Next JOC Meeting: August 1, 2024 @ 7:00 PM**

Barry Niccolai, Secretary

**TREASURER'S REPORT
ENDING JUNE 2024**

BALANCE, ending MAY 2024 \$ 1,345,730.96

REVENUE FOR JUNE 2024/MONEY MARKET \$ 222,747.20

\$ 219,710.40 State fund
 3,036.80 Interest
\$ 222,747.20

REVENUE FOR JUNE 2024/OPERATING ACCOUNT \$ 2,727.48

\$ 2,727.48 Interest

EXPENDITURES FOR JUNE 2024/OPERATING ACCOUNT \$ 253,295.30

\$ 55,462.94 Payroll of 6-13-2024
54,149.74 Payroll of 6-27-2024
28,199.36 Payroll of 6-13-2024
46,723.11 ACSHIC
37,970.38 Bills for Payment
11,958.00 Ach payment for Worthington Direct
6,042.27 Diamedical
3,414.94 West Penn Power
2,660.00 Intermediate Unit
1,997.27 Vern Stouffer Reimbursement
1,870.48 Lowe's
956.52 Comcast
754.72 Sky Oxygen
270.00 Big's Sanitation
236.49 People's Gas
200.00 Payroll Bill
201.04 J.C. Ehrlich
112.86 Ugi Energy
78.68 Tractor Supply
36.50 Mon Valley Independent
\$ 253,295.30

BALANCE, end JUNE 2024 \$ 1,317,910.34

CAPITAL RESERVE

BALANCE, ending MAY 2024	\$	599,158.44
<u>REVENUE FOR JUNE 2024</u>	\$	136.80
\$ 136.80 Interest		
<u>EXPENDITURES FOR JUNE 2024</u>	\$	
BALANCE, ending JUNE 2024	\$	599,295.24

STUDENT ACTIVITIES

BALANCE, ending MAY 2024	\$	56,459.35
<u>REVENUE FOR JUNE 2024</u>	\$	6,426.29
\$ 3,581.00 Sarris Fundraiser		
2,173.00 Snack Shack		
567.20 State Registration		
105.09 Kona Ice		
<u>\$ 6,426.29</u>		
<u>EXPENDITURES FOR JUNE 2024</u>	\$	3,837.25
\$ 2,326.30 Skills Travel		
1,020.00 Deb Walter Travel		
<u>490.95</u> Skills Registration Fee		
\$ 3,837.25		
BALANCE, ending JUNE 2024	\$	59,048.39

**MON VALLEY CAREER & TECHNOLOGY CENTER
TREASURER'S REPORT
ENDING JULY 2024**

BALANCE, ending June 2024 \$ 1,317,910.34

REVENUE FOR JULY 2024/MONEY MARKET \$ 3,747.76

\$ 3,747.76 Interest

REVENUE FOR JULY 2024/OPERATING ACCOUNT \$ 81,783.67

\$ 71,154.21 District Payments
 3,722.28 Retiree Insurance Payment
 3,438.00 Shop Supplies
 2,188.18 Interest
1,281.00 Food Sales
 \$ 81,783.67

EXPENDITURES FOR JULY 2024/OPERATING ACCOUNT \$ 368,876.03

\$ 107,571.86 ACH Sky Oxygen
 106,508.21 Bills for Payment
 50,869.60 Payroll of 7-25-2024
 45,174.08 Payroll of 07-11-2024
 43,958.48 ACSHIC
 3,093.42 Arc Blinds
 2,471.70 Steratore
 1,988.81 CertaSite
 1,946.62 West Penn Power
 1,410.00 Virtix Consulting
 1,043.86 Bills for payroll
 986.96 Visa
 490.58 People's
 476.00 AMCA
 396.72 Authority of the Borough of Charleroi
 294.30 Big's Sanitation
 184.83 Washington-Greene County Job Training
10.00 Ted Camut reimbursement
 \$ 368,876.03

BALANCE, end JULY 2024 \$ 1,034,565.74

CAPITAL RESERVE

BALANCE, ending JUNE 2024	\$	599,295.24
<u>REVENUE FOR JULY 2024</u>	\$	83,734.08
\$ 83,668.74 District Bond Payment		
<u>65.34</u> Interest		
\$ 83,734.08		
<u>EXPENDITURES FOR JULY 2024</u>	\$	-0-
BALANCE, ending JULY 2024	\$	683,029.32

STUDENT ACTIVITIES

BALANCE, ending JUNE 2024	\$	59,048.39
<u>REVENUE FOR JULY 2024</u>	\$	-0-
<u>EXPENDITURES FOR JULY2024</u>	\$	357.30
\$ 357.30 Deb Walter reimbursement		
BALANCE, ending JULY 2024	\$	58,691.09

Date: 07/23/24

Time: 09:53:42

Check Dates 07/01/24 - 07/31/24

Mon Valley Career & Technology Ctr
List Of Payments 2024-2025

Page: 1

BAR0471

Check # 00000001 - 00029855

Vendor Name	Check	Date	Description	Check Amount
Bank Account: 10-0100-000-000-00-00-00-000 Bank Acct For Fund 10-OPERATING				
ACTIVE INTERNET TECHNOLOGIES	00025408	07/11/24	Oper/Maint/ContractedSer	\$1,123.60
Amazon Capital Services	00025409	07/11/24	Administrative/Gen.Suppl	\$5.99
	00025410	07/11/24	ASSISTANT/GEN.SUPPLIES	\$21.89
BURMAX COMPANY, INC.	00025411	07/11/24	T&I/GeneralSupplies	\$20.90
C.S.C. INSURANCE OPTIONS	00025412	07/11/24	Oper/Maint/PropertyInsur	\$68,808.00
COMCAST	00025413	07/11/24	Oper/Maint/Telephone/Post	\$671.57
	00025414	07/11/24	Oper/Maint/Telephone/Post	\$294.95
DIAMEDICAL	00025415	07/11/24	Federal Revenue Received From Other Pennsylvania Pub	\$13,197.60
GOVCONNECTION, INC.	00025416	07/11/24	Oper/Maint/ContractedSer	\$2,460.00
Global Compliance Network	00025417	07/11/24	Oper/Maint/ContractedSer	\$500.00
HANNA'S WHOLESALE	00025418	07/11/24	T&I/GeneralSupplies	\$106.05
J.C. Ehrlich	00025419	07/11/24	Oper/Maint/ContractedSer	\$201.04
LANCASTER-LEBANON I.U. #13	00025420	07/11/24	Oper/Maint/ContractedSer	\$2,175.60
Lowe's	00025421	07/11/24	T&I/GeneralSupplies	\$4,100.44
MATTY MADE	00025422	07/11/24	Trade & Industrial Education - MISCELLANEOUS EXPENSES	\$439.00
MON VALLEY INDEPENDENT	00025423	07/11/24	BoardServices/Advertisin	\$41.55
RAPTOR TECHNOLOGIES	00025424	07/11/24	Oper/Maint/ContractedSer	\$660.00
RELIANT SYSTEMS	00025425	07/11/24	Oper/Maint/ContractedSer	\$583.50
	00025426	07/11/24	Oper/Maint/ContractedSer	\$72.00
SAM'S CLUB MC/SYNCB	00025427	07/11/24	T&I/GeneralSupplies	\$5,163.11
TEST OUT	00025428	07/11/24	Trade & Industrial Education - MISCELLANEOUS EXPENSES	\$3,790.00
TOSHIBA FINANCIAL SERVICES	00025429	07/11/24	T&I/ContractedServices	\$1,740.94
UGI ENERGY SERVICES, LLC	00025430	07/11/24	Oper/Maint/Fuel/Building	\$79.60
VALLEY 1ST COMMUNITY FCU	00025431	07/11/24	CREDITUNIONPAYABLE	\$200.00
WEST PENN POWER	00025432	07/11/24	Oper/Maint/Electricity	\$50.88
			Report Total	\$106,508.21

Mon Valley Career and Technology Center

Substitute Teacher List

2024-2025

Lori Gricar

Michelle Devitis

Hannah Newstrom

Nichole Destefano

Shirley Green

Alison Camut

Mon Valley Career and Technology Center

Non-Contractual Wages

24-25

Substitute Instructors: Daily Rate: 105.00/Day

Substitute Secretary/Custodian: \$14.00/hr

Paraprofessional: \$21/hr

*Note: Paraprofessional based on part time schedule