

**MON VALLEY CAREER & TECHNOLOGY CENTER**

**JOINT OPERATING COMMITTEE MEETING**

**March 5, 2026**

**Conference Phone Line: 412-566-2372**

**Conference ID: 34027**

\_\_\_\_ **1. Call to order by the President.** Time:

(a) Pledge of Allegiance.

(b) Roll Call

\_\_\_\_ Mr. John Marchezak (Bentworth Member) \_\_\_\_ Mr. Neil Henehan

\_\_\_\_ Mr. Joe Brown (Beth Center Member) \_\_\_\_ Mr. Adam Wilkinson

\_\_\_\_ Mr. Barry Niccolai (California Member) \_\_\_\_ Mr. Scott Martin

\_\_\_\_ Mr. Charlie Yakich (Charleroi Member) \_\_\_\_ Mr. Matt Hoffman (Solicitor)

\_\_\_\_ Mr. Mark Panicucci (Monessen Member)

\_\_\_\_ Mrs. Heather Wilhelm (Ringgold Member)

\_\_\_\_ **2. Public Comment:**

\_\_\_\_ **3. Communications: Cypher and Cypher Audit Report**

\_\_\_\_ **4. Minutes**

Motion to approve the minutes of the Board Meeting held on February 5, 2026.

**(Attachment 1)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ **5. December-January Treasurer's Report**

Motion to approve the Treasurer's Report ending December 2025 and January 2026.

**(Attachment 2)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ 5. **February Treasurer's Report**

Motion to approve the Treasurer's Report ending February 2026. **(Attachment 3)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ 6. **Bills for Payment**

Motion to approve payment of bills in the amount of \$24,248.61. **(Attachment 4)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

\_\_\_\_ 7. **Skills USA State Leadership Conference and Competition**

Motion to approve 17 students and three advisors to attend the Skills USA State Leadership Conference April 8-10, 2026 at Hershey Lodge PA to be paid for through fundraising at a cost of \$7,099.36. **(Attachment 5)**

Motion made by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_; All in Favor: \_\_\_\_\_

\_\_\_\_ 8. **Substitute Teacher**

Motion to approve Beth Bock as a Substitute Teacher pending receipt of required clearances. **(Attachment 6)**

Motion made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_

Question: \_\_\_\_\_, All in Favor: \_\_\_\_\_

**ADMINISTRATIVE REPORT:**

\_\_\_\_ 1. Open House Hiring Event

**COMMITTEE/SCHOOL REPORT:**

**ADJOURNMENT:** Time \_\_\_\_\_

Motion Made by: \_\_\_\_\_, Seconded by: \_\_\_\_\_, All in Favor: \_\_\_\_\_

**Next JOC Meeting: April 2, 2026 at 6:00 PM**

**MON VALLEY CAREER & TECHNOLOGY CENTER**  
**JOINT OPERATING COMMITTEE MEETING MINUTES**

**February 5, 2026**

The meeting was called to order by Mr. Yakich, with the Pledge of Allegiance at 6:00 PM.

Communications: None

**Roll Call: Present**

Mr. Charlie Yakich, Mr. John Marchezak, Mrs. Heather Wilhelm, Mr. Mark Panicucci, Mr. Scott Martin, Mr. Joe Brown, Mr. Neil Henehan, Mr. Adam Wilkinson, Mr. Matt Hoffman

Communication: None

**Minutes**

Motion by Mr. Marchezak and seconded by Mr. Panicucci to approve the minutes of the Board Meeting held on December 11, 2025. (Attachment 1) Roll Call: 5-0

**Treasurer's Report**

Motion by Mr. Panicucci and seconded by Mr. Marchezak to approve the Treasurer's Report ending December 2024 and January 2025. (Attachment 2) Roll Call: 5-0

**Bills for Payment**

Motion by Mr. Brown and seconded by Mr. Panicucci to approve payment of bills in the amount of \$102,967. (Attachment 3) Roll Call: 5-0

**Substitute Teacher**

Motion by Mr. Marchezak and seconded by Mr. Brown to approve Maria Wright as substitute teacher pending receipt of required clearances. (Attachment 4) Roll Call: 5-0

**Rescind February 2026 Treasurer's Report**

Motion by Mr. Wilhelm and seconded by Mr. Panicucci to rescind the Treasurer's Report ending December 2024 and January 2025 due to its absence in the board agenda attachments. Roll Call: 5-0

**ADMINISTRATIVE REPORT:**

Mr. Henehan discussed the Open House/Hiring Event and Enrollment Progress.

**COMMITTEE/SCHOOL REPORT:** None

**ADJOURNMENT:**

Motion by Mr. Marchezak and seconded by Mr. Panicucci to adjourn the meeting at 6:13 PM.

Roll Call: 4-0

Next JOC Meeting: March 5, 2025 @ 6:00 PM

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Barry Niccolai, Secretary

**MON VALLEY CAREER & TECHNOLOGY CENTER  
TREASURER'S REPORT  
ENDING DECEMBER 2025**

**BALANCE, ending NOVEMBER 2025** \$ 1,207,096.13

**REVENUE FOR DECEMBER 2025/MONEY MARKET** \$ 238,534.08

\$ 237,397.81 State Fund  
1,136.27 Interest  
 \$ 238,534.08

**REVENUE FOR DECEMBER 2025/OPERATING ACCOUNT** \$ 208,349.43

\$ 203,517.07 District Payments  
 3,331.00 Culinary Sales  
 1,392.36 Interest  
 31.00 Uniform Purchase  
 30.00 Driver Pass  
 28.00 Shop Supplies  
20.00 Auto Sales  
 \$ 208,349.43

**EXPENDITURES FOR DECEMBER 2025/OPERATING ACCOUNT** \$ 410,218.88

\$ 118,202.71 PSERS 3<sup>rd</sup> Quarter  
 72,950.71 Bills for Payment  
 71,524.35 Payroll of 12-25-2025  
 67,683.56 Payroll of 12-11-2025  
 48,649.49 ACSHIC  
 5,831.81 West Penn Power  
 3,881.35 Trupar  
 3,658.62 Pennsylvania Steel  
 3,650.66 Payroll Bills  
 2,660.00 Intermediate Unit 1  
 2,383.51 VISA  
 1,981.57 UGI  
 1,394.79 Airgas  
 1,349.00 Scott Electric  
 1,078.46 Comcast  
 1,071.00 AMCA  
 683.50 Tucker Arensberg  
 682.80 PRLA (Pennsylvania Restaurant & Lodging Association)  
 370.00 Fayette Waste  
 242.86 Fredericktown Butcher  
 239.95 J.C. Ehrlich  
 39.54 Patterson Veterinary  
8.64 Fayette Parts  
 \$ 410,218.88

**BALANCE, ending DECEMBER 2025** \$ 1,243,760.76

**CAPITAL RESERVE**

<b>BALANCE, ending NOVEMBER 2025</b>	\$	452,798.16
<b><u>REVENUE FOR DECEMBER 2025</u></b>	\$	1,348.76
\$ 1,348.76 Interest		
<b><u>EXPENDITURES FOR DECEMBER 2025</u></b>	\$	-0-
<b>BALANCE, ending DECEMBER 2025</b>	\$	454,146.92

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**STUDENT ACTIVITIES**

<b>BALANCE, ending NOVEMBER 2025</b>	\$	60,246.03
<b><u>REVENUE FOR DECEMBER 2025</u></b>	\$	-0-
<b><u>EXPENDITURES FOR DECEMBER 2025</u></b>	\$	1,216.60
\$ 850.00 Skills District 9		
<u>366.60</u> Mlaker Bus		
\$ 1,216.60		
<b>BALANCE, ending DECEMBER 2025</b>	\$	59,029.43

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**MON VALLEY CAREER & TECHNOLOGY CENTER  
TREASURER'S REPORT  
ENDING JANUARY 2026**

**BALANCE, ending DECEMBER 2025** \$ 1,243,760.76

**REVENUE FOR JANUARY 2026/MONEY MARKET** \$ 5,014.33

\$ 3,706.72 Ennet Refund  
1,307.61 Interest  
 \$ 5,014.33

**REVENUE FOR JANUARY 2026/OPERATING ACCOUNT** \$ 349,176.36

\$ 347,017.90 District Payments  
 1,336.34 Interest  
 643.00 Culinary Sales  
 158.30 Tom's Coffee Donation  
20.82 Neil Henehan Reimbursement  
 \$ 349,176.36

**EXPENDITURES FOR JANUARY 2026/OPERATING ACCOUNT** \$ 231,224.16

\$ 71,267.66 Payroll of 01-22-2026  
 61,430.12 Payroll of 01-08-2026  
 48,649.49 ACSHIC  
 29,746.52 Bills for Payment  
 4,615.11 Keystone Collections  
 2,559.18 Sam's Club MC  
 2,475.60 Lancaster Lebanon  
 1,992.14 Lowe's  
 1,700.00 Farm Boy Rental  
 1,454.00 Jackie Galiffa  
 1,096.66 Comcast  
 985.48 Great America Financial  
 856.32 Performance Food  
 712.52 Authority of the Borough of Charleroi  
 516.92 Amazon  
 375.55 Fayette Waste  
 338.72 Fayette Parts  
 318.00 Reliant  
 71.85 Sherwin Williams  
 35.32 Patterson Veterinary  
27.00 Safety Kleen  
 \$ 231,224.16

**BALANCE, ending JANUARY 2026** \$ 1,366,727.29

**CAPITAL RESERVE**

<b>BALANCE, ending DECEMBER 2026</b>	\$	454,146.92
<b><u>REVENUE FOR JANUARY 2026</u></b>	\$	6,538.60
\$ 5,299.70 District Bond Payment		
1,308.90 Interest		
<u>\$ 6,538.60</u>		
<b><u>EXPENDITURES FOR JANUARY 2026</u></b>	\$	22,095.72
\$ 12,915.72 Patterson Veterinary		
9,180.00 Bills for Payment BNY Mellon		
<u>\$ 22,095.72</u>		
<b>BALANCE, ending JANUARY 2026</b>	\$	438,589.80

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**STUDENT ACTIVITIES**

<b>BALANCE, ending DECEMBER 2025</b>	\$	59,029.43
<b><u>REVENUE FOR JANUARY 2026</u></b>	\$	-0-
<b><u>EXPENDITURES FOR JANUARY 2026</u></b>	\$	16.00
\$ 16.00 Skills USA		
<b>BALANCE, ending JANUARY 2026</b>	\$	59,013.43

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**MON VALLEY CAREER & TECHNOLOGY CENTER  
TREASURER'S REPORT  
ENDING FEBRUARY 2026**

**BALANCE, ending JANUARY 2025** \$ 1,366,727.29

**REVENUE FOR FEBRUARY 2026/MONEY MARKET** \$ 967.98

\$ 967.98 Interest

**REVENUE FOR FEBRUARY 2026/OPERATING ACCOUNT** \$ 296,061.84

\$ 294,478.85 District Payments  
 1,082.99 Interest  
 500.00 PRLA Sponsorship  
\$ 296,061.84

**EXPENDITURES FOR FEBRUARY 2026/OPERATING ACCOUNT** \$ 215,937.41

\$ 70,188.21 Payroll of 02-19-2026  
 61,912.09 Payroll of 02-05-2026  
 48,649.49 ACSHIC  
 24,248.61 Bills for Payment  
 2,913.50 Daikin Applied  
 2,660.00 Intermediate Unit  
 1,084.02 Airgas  
 1,005.68 Performance Food  
 985.48 Great America Financial  
 940.04 Sam's Club  
 400.00 Tucker Arensberg  
 361.63 Toshiba Financial  
 219.35 Lowe's  
 200.00 Payroll Bill  
 93.99 Fayette Parts Service  
 64.06 Murphy Family Inc  
 11.26 PA Turnpike  
\$ 215,937.41

**BALANCE, ending FEBRUARY 2026** \$ 1,447,819.70

**CAPITAL RESERVE**

<b>BALANCE, ending JANUARY 2026</b>	\$	438,589.80
<b><u>REVENUE FOR FEBRUARY 2026</u></b>	\$	2,510.83
\$ 1,267.14 District Bond Payment		
<u>1,243.69 Interest</u>		
\$ 2,510.83		
<b><u>EXPENDITURES FOR FEBRUARY 2026</u></b>	\$	9,000.00
\$ 9,000.00 RSE Invoice		
<b>BALANCE, ending FEBRUARY 2026</b>	\$	432,100.63

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**STUDENT ACTIVITIES**

<b>BALANCE, ending JANUARY 2025</b>	\$	59,013.43
<b><u>REVENUE FOR FEBRUARY 2026</u></b>	\$	-0-
<b><u>EXPENDITURES FOR FEBRUARY 2026</u></b>	\$	3,019.47
\$ 1,990.00 FFA		
490.25 Mlaker		
450.00 Skills USA		
<u>89.22 Debra Walter Reimbursement</u>		
\$ 3,019.47		
<b>BALANCE, ending FEBRUARY 2026</b>	\$	55,993.96

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**Mon Valley Career & Technology Ctr  
 List Of Payments 2025-2026**

Check Dates 02/01/26 - 02/28/26

Check # 00000001 - 00029855

Vendor Name	Check	Date	Description	Check Amount
<b>Bank Account: 10-0100-000-000-00-00-000 Bank Acct For Fund 10-OPERATING</b>				
AFLAC	00026788	02/19/26	Aflac Short Term Dis	\$343.86
Amazon Capital Services	00026789	02/19/26	T&I/Books&Periodicals	\$60.75
	00026790	02/19/26	Perkins/GeneralSupplies	\$168.96
	00026791	02/19/26	FoodServiceSupplies	\$198.80
	00026792	02/19/26	SECONDARY/GENSUPPLIES	\$125.08
	00026793	02/19/26	Oper/Maint/Water/Sewage	\$569.02
Authority Borough of Charleroi	00026793	02/19/26	Oper/Maint/Water/Sewage	\$569.02
CM REGENT, LLC	00026794	02/19/26	T&I/GroupInsurance	\$258.49
	00026795	02/19/26	T&I/GroupInsurance	\$385.48
CertaSite, LLC	00026800	02/19/26	Oper/Maint/ContractedSer	\$602.72
COMBUSTION SERVICE & EQUIPMENT CO.	00026796	02/19/26	Oper/Maint/GeneralSuppli	\$2,125.00
	00026797	02/19/26	Oper/Maint/ContractedSer	\$718.38
COMCAST	00026798	02/19/26	Oper/Maint/Telephone/Post	\$757.94
	00026799	02/19/26	Oper/Maint/Telephone/Post	\$325.93
FAYETTE WASTE LLC.	00026801	02/19/26	Oper/Maint/ContractedSer	\$380.00
J.C. Ehrlich	00026802	02/19/26	Oper/Maint/ContractedSer	\$239.95
MON VALLEY EA	00026803	02/19/26	UNIONDUES(TEACH.)PAYAB	\$1,594.53
National Equipment Co	00026804	02/19/26	Oper/Maint/ContractedSer	\$205.00
	00026805	02/19/26	Oper/Maint/ContractedSer	\$785.50
PENSERV PLAN SERVICES, INC.	00026806	02/19/26	RETIREMENTW/H&BENPAYA	\$830.76
PEOPLES	00026807	02/19/26	Oper/Maint/Fuel/Building	\$4,181.49
PSEA	00026808	02/19/26	UNIONDUESCUSTPAYABLE	\$83.36
	00026809	02/19/26	UNIONDUESAIDS	\$37.90
Performance Food Service	00026810	02/19/26	FoodServiceSupplies	\$219.86
	00026811	02/19/26	FoodServiceSupplies	\$157.85
	00026812	02/19/26	FoodServiceSupplies	\$853.88
	00026813	02/19/26	FoodServiceSupplies	\$329.86
R.E. MICHEL COMPANY, INC.	00026814	02/19/26	Oper/Maint/GeneralSuppli	\$644.16
SAFETY-KLEEN CORPORATION	00026815	02/19/26	Oper/Maint/ContractedSer	\$27.00
SCOTT ELECTRIC	00026816	02/19/26	Oper/Maint/GeneralSuppli	\$632.80
Work Partners	00026821	02/19/26	Oper/Maint/Telephone/Post	\$457.00
VALLEY 1ST COMMUNITY FCU	00026817	02/19/26	CREDITUNIONPAYABLE	\$200.00
WASHINGTON-GREENE CO. JOB TRAINING AGCY	00026818	02/19/26	AdultEd/ContractedServi	\$250.36
WEST PENN POWER	00026819	02/19/26	Oper/Maint/Electricity	\$53.91
	00026820	02/19/26	Oper/Maint/Electricity	\$5,443.03
<b>Report Total</b>				<b>\$24,248.61</b>

Mon Valley CTC  
SkillsUSA State Conference  
April 8-10, 2026  
Hershey Lodge PA

17 Students  
3 Advisors

20 Total

State Registration \$110.00 per person	\$1980.00
<i>We do not pay registration for Tyler or Earnest</i>	
Lodging	\$6682.00
Monday & Tuesday Night (State Officer and Advisor)	\$417.36
Total	\$7099.36

# Beth Bock

[315 Middle Alley, Brownsville, PA 15417](mailto:virtuousselfdefense@gmail.com) | 724-963-2221  
| [virtuousselfdefense@gmail.com](mailto:virtuousselfdefense@gmail.com)

## Professional Summary

Dedicated and experienced Advanced Emergency Medical Technician (AEMT) with over three years of ambulance service experience. Certified instructor with a strong background in emergency response, leadership, and community outreach. Proven ability to manage high-pressure situations and deliver exceptional patient care. Diverse work history demonstrating adaptability, technical skills, and commitment to service.

## Certifications & Training

- AEMT – 3 years of ambulance experience
- Commonwealth EMS Certified Instructor
- American Heart Association CPR Instructor
- Leadership Academy Graduate – 9-month program through Fay-Pen
- High School Diploma

## Current Role

Community Outreach Coordinator

Brownsville Ambulance Service Inc. – Full-Time Employment

- Coordinate community engagement programs and health education initiatives
- Support EMS operations and public safety awareness

-Coordinator of Brownsville Ambulance Service Inc. summer cadet program

## Professional Experience

Brownsville Ambulance Service Inc. – AEMT

- Provide advanced emergency medical care and patient transport
- Train and mentor new EMS personnel

Karate Instructor

- Taught self-defense and martial arts techniques to students of all ages

School Van Driver

- Safely transported students while adhering to all safety regulations

Local Official

- Served in a community leadership role ensuring compliance and public service

Wildland Firefighter

- Assisted in fire suppression and safety operations in challenging environments

# Beth Bock

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| [virtuousselfdefense@gmail.com](mailto:virtuousselfdefense@gmail.com)

Lumber Mill Laborer

- Operated machinery and maintained production standards

Welder

- Performed precision welding tasks for industrial and structural projects

## Additional Skills

- Emergency response and patient care
- Instruction and training delivery
- Leadership and team coordination